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**THE ROCKLEDGE ENVIRONMENTAL ENHANCEMENT (TREE) BOARD**

**REGULAR MEETING NOTICE AND AGENDA**

**Thursday, September 13, 2018 • 6:00 p.m.**

Rockledge City Hall, 1600 Huntington Lane, Rockledge, Florida, 32955

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1. CALL TO ORDER
2. APPROVAL OF MINUTES
  - Regular meeting on August 9, 2018
3. REPORTS
  - A. Chair
  - B. Beautification
  - C. Standing Committees
    1. Neighborhood / Membership
    2. Clubs and Organizations
    3. Business and Public Properties
4. OLD BUSINESS –
  - A. Projects
5. NEW BUSINESS –
  - A. 2018 Town Ornament
  - B. Hospice St. Francis Christmas Remembrance Tree
6. COMMUNICATIONS
7. ADJOURN

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## THE ROCKLEDGE ENVIRONMENTAL ENHANCEMENT (TREE) BOARD

### MINUTES OF REGULAR MEETING

Thursday, August 9, 2018 ♦ 6:00 p.m.

Rockledge City Hall, 1600 Huntington Lane, Rockledge, Florida, 32955

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#### 1. CALL TO ORDER

**PRESENT:** Crystal Pope, David Straughn, Janet Monaco, Kendall Doran, Marti Rich, and Pam Shoemaker

**ABSENT:** Amy Tidd (excused), Carole McCormick (excused), Liz Lark-Riley (excused) and Susan Davis (excused)

**STAFF PRESENT:** Ashley Golding

With a quorum present, the meeting was called to order at 6 p.m. by Chairman Shoemaker.

#### 2. APPROVAL OF MINUTES

**Motion made by Marti Rich, seconded by David Straughn, to approve the minutes of the regular meeting on May 10, 2018. Motion passed unanimously.**

#### 3. REPORTS

A. Chair – Chairman Shoemaker welcomed the board back from the summer break and introduced the two new members, Janet Monaco and Kendall Doran. The Chairman stated that the TREE board is subject to the Sunshine Law and the two new members will need to review the DVD and the provisions of the Sunshine Law.

B. Beautification – Chairman Shoemaker informed the board of the land clearing by City Hall for the City’s Civic Hub project. Ashley Golding presented the plans for the Civic Hub to the board. Chairman Shoemaker also mentioned that the land had been cleared on Roy Wall Boulevard for the pending construction of a new assisted living facility.

##### C. Standing Committees

###### 1. Neighborhood / Membership

Chairman Shoemaker stated the board has no vacancies and again welcomed the two new members.

###### 2. Clubs and Organizations

Chairman Shoemaker instructed the board to visit the Rockledge Gardens website for information on local events.

The following Keep Brevard Beautiful events were discussed:

- Litter Quitter Rollout with Brevard Zoo - September 7, 2018, 11 a.m. to 1 p.m., Hilton Cocoa Beach Oceanfront.

- Florida Coastal Cleanup/International Cleanup – September 15, 2018, 8 a.m. to 12 p. m.

Chairman Shoemaker also mentioned the monthly KBB meetings held at Kay's Real Pit Bar-B-Q from 8 a.m. to 9:30 a.m. The next meeting will be September 13, 2018.

### 3. Business and Public Properties

Member Marti Rich mentioned there will be a senior living facility at Fiske Boulevard and Roy Wall Boulevard.

### D. Projects

Staff member Ashley Golding gave an update that the Thompson House handrail project has been completed with the handrails being replaced during the summer break.

Chairman Shoemaker suggested looking into the idea of installing old farm equipment outside of the Thompson House instead of a mural that was discussed in previous meetings. Chairman Shoemaker also commented on having the equipment donated and working with the Brevard Agriculture Center, as well as contacting the Brevard Natural History Museum for suggestions or donations. Member Pope suggested that if farm equipment is installed, there should be a ribbon cutting or a ceremony. Chairman Shoemaker recommended that if the farm equipment is donated, during the ribbon cutting or ceremony, the donor should be recognized or have a plaque installed in the donor's honor.

Chairman Shoemaker informed the two new members about the Old St. Mary's fence planting beautification project. Staff member Ashley Golding and Member Pope will be meeting with the company, "Master Touch," to assist with the selection and layout of the project in the near future.

## 4. **OLD BUSINESS – NONE**

## 5. **NEW BUSINESS**

### A. Third Quarter Beautification Awards

#### 1. Residential

The winner of the Residential Beautification Award for the third quarter of 2018 is the home of Felipe and Esperanza Perez located at 1027 Palmer Road.

#### 2. Commercial

The winner of the Commercial Beautification Award for the third quarter of 2018 is Palm Cottages of Rockledge at 3821 Sunnyside Court.

## 6. **COMMUNICATIONS**

Staff member Ashley Golding announced the new Adopt-A-Road program was approved by City Council. Ms. Golding explained that the program is a joint initiative with Keep

Brevard Beautiful's Adopt-A-Road program. Ms. Golding further explained that any local community organization, school group, or business may adopt a road that is an approved City-maintained road. Adoption includes an agreement to clean at least one mile, or the entire length of the adopted road's right of way, four times per year, for at least one year. Participants are supplied t garbage bags, trash grabbers, gloves and safety vests by Keep Brevard Beautiful. To identify the adopting group, road signs will be placed at the beginning and end of the adopted road to recognize the group's community contribution.

Chairman Shoemaker suggested that the TREE board adopt a road with the program and asked Ms. Golding to look into that idea further with City staff.

Ashley Golding announced the following upcoming City events:

- 9/11 Memorial Ceremony – September 10, 2018, 6:30 p.m.at Fire Station No. 3, 3500 Murrell Road
- Rockledge Police Department's National Night Out - October 2, 2018, 4 p.m. to 7 p.m. at The Church of Ladder Day Saints, 1801 S. Fiske Boulevard
- 2018 Hot Rockin' Nights Car Show - October 20, 2018, 5 p.m. to 9 p.m. along Barton Boulevard

## 7. **ADJOURN**

There being no further business to come before the Board, Chairman Shoemaker adjourned the meeting at 7:33 p.m. The next regular meeting will be on September 13, 2018.

Submitted by:

Ashley Golding, Recording Secretary

**APPROVED BY**

Pam Shoemaker, Chairman

# T.R.E.E. BOARD ATTENDANCE ROLL

OFFICE 321.221.7540 or FAX 321.204.6356

NAME	Committee	2018											
		JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Davis, Susan Susie.mcb.davis@gmail.com	3	E	E	E	P	P	X	X	E				
Doran, Kendall Kendalcdoran@gmail.com							X	X	P				
McCormick, Carole cmacc@cfl.rr.com	3	P	P	P	P	P	X	X	E				
Monaco, Janet Petpros3695@gmail.com							X	X	P				
Pope, Crystal cystalpope@yahoo.com	Vice Chairman	P	P	P	P	P	X	X	P				
Rich, Mari mmrich@cfl.rr.com	1	P	P	P	P	P	X	X	P				
Liz Lark-Riley liz@rockledgegardens.com		E	P	U	E	P	X	X	E				
Shoemaker, Pam psychohliber@aol.com	Chairman	P	P	P	P	P	X	X	P				
Straughn, David dstraughn@att.net	1	P	P	P	P	P	X	X	P				
Tidd, Amy actidd@yahoo.com	3	P	P	P	P	E	X	X	E				

- E = EXCUSED ABSENCE
  - U = UNEXCUSED ABSENCE
  - P = PRESENT
  - X = NO MEETING SCHEDULED
- SUBCOMMITTEES
- 1 = NEIGHBORHOOD/MEMBERSHIP
  - 2 = CLUBS & ORGANIZATIONS
  - 3 = BUSINESS & PUBLIC PROPERTIES

RESOLUTION #2202-540

### SECTION 4.

Members missing three consecutive meeting (unexcused) or four meetings within a twelve-month period shall be removed from the board. The City Council may remove any members of the board with or without cause.

**CIVIC HUB**

**CONCEPTUAL PLAN 1**

NOV 2011

CONCEPTUAL PLAN FOR THE CIVIC HUB



- 1. 10' x 12' VISIONS SPACE (SEE TYPICAL)
- 2. SCULPTURAL BASES (SEE TYPICAL)
- 3. ACQUITY TREE
- 4. 10' x 10' TYPICAL AREA
- 5. OPEN LAMIN (TYPICAL)
- 6. OPEN LAMIN (TYPICAL)
- 7. SPACE WITH ROOF STRUCTURE
- 8. BRANDED CONCRETE
- 9. DISCONTINUED ELEMENT
- 10. CONCRETE WITH BUILT-IN BENCH
- 11. PLANTER
- 12. PERSPECTIVE VIEWING
- 13. ORIGINAL BUILDING AND DISPLAYS
- 14. PLANTER
- 15. ORIGINAL BUILDING AND DISPLAYS
- 16. ORIGINAL BUILDING AND DISPLAYS
- 17. ORIGINAL BUILDING AND DISPLAYS
- 18. ORIGINAL BUILDING AND DISPLAYS
- 19. ORIGINAL BUILDING AND DISPLAYS
- 20. ORIGINAL BUILDING AND DISPLAYS



**Kimley-Horn**