
THE ROCKLEDGE ENVIRONMENTAL ENHANCEMENT (TREE) BOARD

REGULAR MEETING NOTICE AND AGENDA

Thursday, November 21, 2019 • 6:00 p.m.

Rockledge City Hall, 1600 Huntington Lane, Rockledge, Florida, 32955

1. CALL TO ORDER
2. APPROVAL OF MINUTES
 - Regular meeting on October 10, 2019
3. REPORTS
4. OLD BUSINESS –
5. NEW BUSINESS –
 - A. Beautification Awards
 1. Residential
 2. Commercial
 - B. Holiday Home/Business Decorating Contest nominations (December 12, 2019)
6. COMMUNICATIONS
7. ADJOURN

THE ROCKLEDGE ENVIRONMENTAL ENHANCEMENT (TREE) BOARD

MEETING MINUTES

Thursday, October 10, 2019 @ 6:00 p.m.

1. CALL TO ORDER

The Rockledge Environmental Enhancement Board met on October 10, 2019, at 6:00 p.m. in the Council Chamber at Rockledge City Hall, 1600 Huntington Lane, Rockledge, Florida.

MEMBERS PRESENT: Crystal Pope, Vice Chairwoman
David Straughn
Janet Monaco
Frederick Sanders
Darby Miller
Martha Rich
Adam Copenhaver

MEMBERS ABSENT: Pam Shoemaker (excused)
Amy Tidd (unexcused)
Carole, McCormick (resigned)

STAFF PRESENT: Alix Bernard, Planning Director
Trina Gilliam, City Planner
Deanna DeMougin, Recording Secretary

With a quorum present, the meeting was called into order at 6:00 p.m. by Vice Chairwoman Crystal Pope.

2. APPROVAL OF MINUTES

Motion by Adam Copenhaver to approve the minutes and attendance record of September 12, 2019; motion seconded by Martha Rich. The motion passed unanimously.

3. REPORTS- None

4. OLD BUSINESS-

A. Projects

1. Decomposition Timeline

Several examples were given regarding the types of boards to be displayed. Such as a flat board or 3 sided kiosk. Also, whether or not the items inside the boards should be 3D or flat.

Motion by Adam Copenhaver for city staff to collect quotes for both 3D and flat boards, along with location ideas for the Decomposition Timeline. Seconded by Darby Miller. The motion passed unanimously.

2. 2019 Town Ornament

City Planner Gilliam presented two examples of different color ornaments, one being light green and the other one white.

Motion by Fredrick Sanders to approve the light green bulb which will feature the Civic Hub, for the 2019 Town Ornament. Seconded by Marth Rich. The motion passed unanimously.

5. **NEW BUSINESS–**

A. November Meeting Date

Discussion was held regarding the T.R.E.E. Board meeting date for November. The Hospice of St. Francis Lights of Love Remembrance Tree Lighting will take place at 6 p.m. at the Community Resource Center on November 14, 2019. This is the same date at the T.R.E.E. Board meeting.

Motion by Darby Miller to move the T.R.E.E Board meeting to November 21, 2019. Seconded by Janet Monaco. The motion passed unanimously.

B. Light Up Rockledge

The tree for Light Up Rockledge has been placed in the civic hub. City staff will reach out to choral directors of schools, within city limits, to ask if students can perform. Darby Miller will provide the punch and each member of the Board will need to provide 3 dozen or so cookies and treats. Santa and Mrs. Klaus will be making an appearance.

C. Holiday Decoration Contest

For the December T.R.E.E Board meeting, members of the Board will gather together and vote on holiday decorations for both residential and commercial properties.

6. **COMMUNICATIONS-**

A. Thompson House Update

Planning Director, Alix Bernard gave the Board an update on the Thompson House. City Manager Dr. Brenda Fettrow, Risk Manager Matthew Trine, City Planner Trina Gilliam, and Planning Director Alix Bernard went to the Thompson House to see the concerns Board members had in regards to the property. A day in January will be scheduled for volunteers and the Board to work on the house. Work activities will include planting flowers, laying mulch, and raking.

7. **ADJOURN**

There being no further business to come before the Board, Vice Chairwoman Pope adjourned the meeting at 7:00 p.m.

Submitted by:

Deanna DeMougin, Recording Secretary

APPROVED BY

Pam Shoemaker, Chairwoman



The mission of the government of the City of Rockledge is to provide services in partnership with the community to address its needs

*Preserving the Past,
Planning the Future.*

