



## BUDGET CALENDAR and PROCESS

# DRAFT FOR REVIEW

February 21, 2018	Finance and Budget Committee reviews / approves Budget Calendar to recommend to City Council
March 21, 2018	Budget Calendar reviewed / approved by City Council
April 3, 2018	Meet with staff / Department Directors to review FY 2019 Budget priorities
April 3, 2018	Budget guidelines disseminated
May 1, 2018	Staff Budget Retreat for FY 2019
May 18, 2018	Deadline for Department Directors to input budgets
June 13, 2018	Finance & Budget Committee meets with staff – General Budget discussion
June 14, 2018	City Manager returns proposed budgets citing areas for any deletions, additions, and/or corrections
June 15, 2018	Department Directors input corrections, deletions, and additions into preliminary budget
June 25, 2018	Finance & Budget Committee meets with staff – General Budget discussion based on preliminary submittals – Staff Presentations
June 30, 2018	City receives DR-420 from Tax Assessor stipulating Rolled Back Rate
July 18, 2018 4:30 p.m.	Finance & Budget Committee meets to discuss Budget Plan and millage rate, Tentative Budget submitted to Finance & Budget Committee
July 18, 2018	City Council adopts tentative millage rate
Aug 1, 2018	Full Council workshop held to review preliminary budget and make modifications as directed; additional workshops may be scheduled
Sept 5, 2018	First Public Hearing held by City Council pursuant to passage of official 2019 budget; millage rate is discussed and tentatively established
Sept 19, 2018	Final budget hearing held and final millage rate adopted by resolution  <b>BUDGET ADOPTED</b>
Oct 1, 2018	Begin Fiscal Year 2019

**Preliminary Budget Proposal**

**FY 2019**