

## AGENDA ITEM SUMMARY

<b>Meeting Date:</b>	FEBRUARY 5, 2020
<b>Agenda Category:</b>	NEW BUSINESS
<b>Agenda Item Number:</b>	11 B
<b>Subject:</b>	CHANGE IN PERSONNEL, OFFICE OF THE CITY CLERK (CITY MANAGER)
<b>Attachments:</b>	Letter of resignation
<b>Staff Contact:</b>	City Manager Fettrow
<b>Background:</b>	Effective February 7, 2020, City Clerk Nicholas will be resigning her position. Because the City Clerk's position is appointed by City Council, per the City Charter, the action is subject to Council consideration.
<b>Reference:</b>	City Charter
<b>Suggested Action:</b>	Accept the resignation of City Clerk Nicholas, effective February 7, 2020

# LISA C. NICHOLAS

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January 29, 2019

Dr. Brenda Fettrow, City Manager  
City of Rockledge  
1600 Huntington Lane  
Rockledge, FL 32955

Dear Dr. Fettrow,

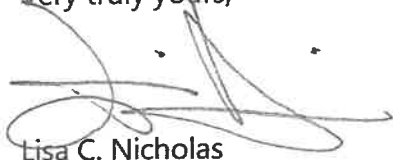
I regret to inform you that I am resigning my position as City Clerk and Public Relations Officer with the City of Rockledge effective February 7, 2020.

Although our time together has been relatively brief, I have enjoyed working with you! I also cannot thank you enough for your graciousness and understanding with regard to my mother's circumstances. She, too, greatly appreciated your willingness to allow me the flexibility I needed to tend to her appointments.

I thank you for the opportunity to have been of service to you and to the great City of Rockledge. Please know that you can call on me at any time with questions, concerns, or just to say hi.

Thank you again for everything.

Very truly yours,



Lisa C. Nicholas