
ROCKLEDGE PLANNING COMMISSION MEETING MINUTES

Tuesday, January 3, 2023 ♦ 6:00 p.m.

1. CALL TO ORDER / ROLL CALL

The Rockledge Planning Commission met in regular session on Tuesday, January 3, 2023, at 6:00 p.m. in the Council Chamber at Rockledge City Hall, 1600 Huntington Lane, Rockledge, Florida.

PRESENT:	Karen Kuta	Commissioner
	Barbara Cooler	Commissioner
	Matthew Whalen	Commissioner
	Julie Rebelo	Commissioner
ABSENT:	Bob Theilacker (Chair)	Commissioner (<i>excused</i>)
	Kevin Jarvis (Vice Chair)	Commissioner (<i>excused</i>)
	Ashley Lanier	Commissioner (<i>unexcused</i>)
STAFF PRESENT:	Dr. Brenda Fettrow	City Manager
	John Cooper	Planning Director
	Joseph E. Miniclier	City Attorney
	Jennifer M. LeVasseur	Recording Secretary

With a quorum present, the meeting was called to order by Recording Secretary LeVasseur.

Recording Secretary LeVasseur explained that because the Chair and Vice Chair were absent, the Commission needed to elect a Chair Pro Tem to preside over the meeting. She then opened the floor for nominations.

Commissioner Whalen moved to nominate Commissioner Kuta to serve as Chair Pro Tem.

No other nominations were heard, and the floor was closed.

Commissioner Whalen moved to elect Commissioner Kuta as Chair Pro Tem by acclamation; seconded by Commissioner Rebelo. The motion carried by unanimous vote.

2. PLEDGE OF ALLEGIANCE

- A salute was given to the flag, and the Pledge of Allegiance was repeated in unison.

3. APPROVAL OF MINUTES AND ATTENDANCE RECORD

- A. Regular Meeting on October 4, 2022

Commissioner Whalen moved to approve the minutes and attendance record of the regular meeting on October 4, 2022; seconded by Commissioner Cooler. The motion carried unanimously.

4. PUBLIC HEARINGS

- None

5. SITE PLANS

- A. Action Item: Cameron Rockledge Apartments, 920 Rockledge Boulevard

Planning Director Cooper introduced the proposed site plan for Cameron Rockledge Apartments, 920 Rockledge Boulevard, and explained that the applicant desires to develop the property as multi-family residential. Planning Director Cooper provided an overview of the proposed site, to include buildings, parking, amenities, and signage. He confirmed that there will be fencing on the northern property line and responded to questions from the Commissioners.

Rick Sanders, 1600 Woodland Drive #4104, requested that the grading doesn't reach the drip line of the seasoned oak tree on the property in order to preserve the tree. Planning Director Cooper iterated that the developers intend to install a number of trees in addition to preserving the oak tree currently on site. A professional landscape architect will be providing services.

Commissioner Whalen moved to recommend to City Council approval of the site plan with respect to compliance with the Rockledge Code of Ordinances; seconded by Commissioner Rebelo. The motion passed without objection.

6. UNFINISHED BUSINESS

- None

7. NEW BUSINESS

- None

8. ADJOURN

There being no further business to come before the Commission, Chair Pro Tem Kuta declared the meeting to be adjourned at 6:14 p.m.

Submitted by:

Jennifer M. LeVasseur
Recording Secretary

Approved by:

Chair