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## ROCKLEDGE CITY COUNCIL REGULAR MEETING MINUTES

Wednesday, February 21, 2018 – 6:00 p.m.

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### 1. CALL TO ORDER / ROLL CALL

The Rockledge City Council met in regular session on Wednesday, February 21, 2018, at 6:00 p.m. in the Council Chamber at Rockledge City Hall, 1600 Huntington Lane, Rockledge, Florida.

|          |                       |                                       |
|----------|-----------------------|---------------------------------------|
| PRESENT: | Thomas J. Price       | Mayor                                 |
|          | Dr. Joe Lee Smith     | Councilmember, Seat #1                |
|          | Dr. R. Shaun Ferguson | Councilmember, Seat #2                |
|          | Sammie Brown Martin   | Councilmember, Seat #3                |
|          | Frank T. Forester     | Councilmember, Seat #4                |
|          | Duane A. Daski        | Councilmember, Seat #5                |
|          | Ted J. Hartselle      | Councilmember, Seat #6                |
|          | Joseph E. Miniclier   | City Attorney                         |
|          | Dr. Brenda Fettrow    | City Manager                          |
|          | Lisa C. Nicholas      | Public Relations Officer & City Clerk |

|                |                      |   |
|----------------|----------------------|---|
| STAFF PRESENT: | Matthew Trine        | Finance Director                                  |
|                | Alexandra Bernard    | Planning Director                                 |
|                | Stephen H. Wilson    | Community Advocate                                |
|                | Timothy Matson       | Fire Chief  |
|                | Patrick O. Hartselle | Captain, Public Safety Department                 |
|                | C. Kenneth Poole     | Public Works Director                             |
|                | James Elmore         | Wastewater Treatment & Water Reclamation Director |

With a quorum present, the meeting was called to order by Chairman Thomas J. Price.

### 2. INVOCATION

- The invocation was given by Councilman Daski.

### 3. SALUTE TO THE FLAG

- The Boy Scouts of Troop 321 presented the Colors and lead the Pledge of Allegiance, which was repeated in unison.

### 4. APPROVAL OF MINUTES

- Regular Meeting on February 7, 2018

*Councilman Ferguson moved to approve the minutes of the regular meeting on February 7, 2018; seconded by Councilman Hartselle. The motion carried unanimously (7).*

5. PRESENTATIONS

A. Mayor Price

1. Proclamation, 50<sup>th</sup> Anniversary, Brevard Achievement Center

Mayor Price read aloud a Proclamation recognizing the 50<sup>th</sup> Anniversary of the Brevard Achievement Center located on Cogswell Street in Rockledge. The Mayor and Council extended congratulations to the organization and praised the efforts of staff for their admirable work with individuals with disabilities. Accepting the Proclamation on behalf of the Brevard Achievement Center were Amar Patel, President and CEO; Susan McGrath, Vice President, Marketing and Development; and Diane Payne, Secretary for the Center's Board of Directors. Mr. Patel expressed gratitude for the Proclamation.

2. Special Recognition, Boy Scouts and Scout Leaders of Troop 321 for Assistance with the 2018 Rockledge Art and Craft Show

Mayor Price invited Scout Leader Pat O'Neill to the podium, as well as a number of Boy Scouts from Troop 321, to recognize them for their efforts and assistance at the 2018 Rockledge Art and Craft Show in January. Each Scout and Scout Leader was presented with a Certificate of Commendation; the Mayor and Council expressed appreciation to all Scouts present for their numerous efforts on behalf of the City and the Community. Several members of Council remarked on their own experiences as Boy Scouts.

6. FINANCIAL / BUDGET REPORT

• Month of January 2018

*Councilman Daski moved to be in receipt of the Financial/Budget Report for the month of January, 2018; seconded by Councilman Ferguson. The motion passed by unanimous vote (7).*

7. PUBLIC HEARINGS / ORDINANCES / RESOLUTIONS

• None

8. REPORTS FROM BOARDS AND COMMITTEES

*Councilman Ferguson moved to be in receipt of the minutes of the following meetings:*

- Business Development Committee, Minutes of Meeting on January 30, 2018
- Planning Commission, Minutes of Meeting on February 6, 2018
- Code Enforcement Board, Minutes of Meeting on February 8, 2018

*and to consider independently any recommendations contained therein; seconded by Councilman Daski. The motion passed unanimously (7).*

A. Business Development Committee, Minutes of Meeting on January 30, 2018 (no recommendation)

B. Planning Commission, Minutes of Meeting on February 6, 2018

1. Recommendation: Approval of Palm Cove Signage

...recommend approval for the Palm Cove entry sign, provided that lighting be added to the sign, and forward to City Council....

***Councilman Daski moved to approve the recommendation of the Planning Commission; seconded by Councilman Ferguson. The motion passed without objection (7).***

C. Code Enforcement Board, Minutes of Meeting on February 8, 2018 (no recommendation)

D. Reappointments and Appointments

1. Reappointments: Code Enforcement Board

***Councilman Daski moved to reappoint David Wilkison, Kevin Jarvis and Dianne Johnson to the Code Enforcement Board; seconded by Councilwoman Martin. The motion passed unanimously (7).***

2. Appointments: None

9. UNFINISHED BUSINESS

A. Action Item: Approval, Services Agreement, Point & Pay, LLC (City Manager/Finance Division)

City Manager Fettrow informed Council that approval of the agreement with Point & Pay (PNP) is another of several steps required in order to harden and implement the City's Enterprise Software Solution, which was approved by Council in July 2017. PNP will provide electronic payment services and payment modules, which will enable the City to process credit card transactions through a secured link. Section 1.6 of the agreement pertaining to PNP's use of the City logo, which is also the official Seal, has been stricken from the agreement by way of an addendum. It should be noted that utilizing PNP will not cost the City anything, nor will the City make any money from the service. Finance Director Matthew Trine responded to inquiries with regard to fees for credit card transactions.

***Councilman Ferguson moved to approve the agreement and addendum with Point & Pay, LLC; seconded by Councilman Daski. The motion passed by unanimous vote (7).***

10. CONSENT BUSINESS

***Councilman Daski moved to be in receipt of these consent business items:***

A. Approval: Declaration of Surplus Property and Approval to Donate Said Property (Department of Public Safety)

B. Approval: Declaration of Surplus Property and Subsequent Disposal of Said Property (Planning Division)

C. Approval: SCADA, Video Surveillance Phase II Implementation, Design and Construction Services, Tetra Tech (Wastewater Treatment Department)

D. Approval: Traffic Signal Maintenance and Compensation Agreement, FDOT (Public Works Department)

- E. Approval: Purchase of 2018 Ford F-150 Super Crew 4 x 4 Police Package Truck (Item Approved on February 7, 2018; Purchase Price Revised) (Department of Public Safety)
- F. Approval: Use of Forfeiture Funds for \$250.00 Donation to 2018 Rockledge High School Project Graduation (Department of Public Safety)

*The motion was seconded by Councilman Ferguson and passed unanimously (7).*

## 11. NEW BUSINESS

- A. Action Item: Approval of Five Agreements for Debris Removal and Tree Trimming Services (Public Works Department)

City Manager Fettrow explained that the City has a number of agreements that all expire at different times and contain varied language. The City Attorney has therefore drafted an updated and standardized contract, which provides for consistent language and uniform expiration dates. Five debris removal and tree trimming contracts were brought to Council for consideration and included the companies of Phillips & Jordan, Zephyrhills; Ashbritt, Inc., Deerfield Beach; T.F.R. Enterprises, Inc., Leander, Texas; McCombs Tree Service, Rockledge; and Ceres Environmental Services, Inc., Sarasota. The only way in which these contracts differ from each other is in the unit prices, which are contained in Exhibit B of each agreement. If approved, the contracts will be transmitted to each contractor for signature. The term for all five agreements is for a two-year period, with the option of three one-year written extensions.

*Councilman Ferguson moved to approve the five debris removal and tree trimming agreements; seconded by Councilman Daski. The motion passed by unanimous vote (7).*

## 12. PETITIONS, REMONSTRANCES, AND COMMUNICATIONS

- Gail Stewart-Iles, 1 Sweet Street, asked about the status of the Valencia Dock, submitted suggestions with regard to bus stops and bus shelters east of U.S. Highway 1, and stated that a sidewalk should be installed in the vicinity of the Community Resource Center. Mayor Price indicated that there are no plans for Valencia Dock at this time, stated that there are concerns with private property and limited rights-of-way that preclude modifying the locations of the current bus stops or installing bus-stop shelters, and directed the City Manager to explore the potential installation of a sidewalk in the vicinity of the Community Resource Center.
- Pat O'Neill, 1232 Primrose Lane, expressed gratitude to the Mayor and Council for recognizing the Scouts of Troop 321.

## 13. REPORTS

### A. City Manager Reports

- City Manager Fettrow:
  - Informed Council that Alix Bernard is now supervising the Building Division and all permitting functions and expressed congratulations.

- Requested authorization to encourage and incentivize eligible business and residential property owners east of U.S. Highway 1 to connect to City sewer. As a result of the Breeze Swept septic-to-sewer project, sewer infrastructure is already in place, and the water quality of the Indian River Lagoon has improved since the installation of sanitary sewer.

***Councilman Daski moved to authorize the City Manager to incentivize, by waiving sewer impact fees, and to encourage eligible business and residential property owners east of U.S. Highway 1 to connect to City sewer; seconded by Councilwoman Martin. The motion passed by unanimous vote (7).***

- Reported that Finance Director Matthew Trine will be the Acting City Manager on Thursday and Friday, February 22 and 23, 2018.

#### B. City Attorney Litigation Report

- Month of February 2018

***Councilman Ferguson moved to be in receipt of the City Attorney Litigation Report dated February 1, 2018; seconded by Councilman Hartselle. The motion passed unanimously (7).***

City Attorney Miniclier offered a synopsis of the February Litigation Report.

#### C. Reports from the Dais

- Councilman Hartselle remarked that March 3 is Rockledge Little League Opening Day.
- Councilwoman Martin:
  - Commended Brevard Achievement Center on its 50<sup>th</sup> Anniversary, adding that she previously resided on Cogswell Street.
  - Stated that the Space Coast League of Cities dinner was enjoyable and beneficial.
  - Remarked that she appreciated the continual accessibility of the City Manager.
- Councilman Smith requested discussion at a future meeting with regard to the high volume of traffic at the intersection of Fiske Boulevard and Levitt Parkway.
- Councilman Ferguson thanked the City Manager and Staff for their efforts and congratulated Planning Director Bernard.
- Councilman Daski congratulated Planning Director Bernard and thanked the Boy Scouts and all other attendees that came to the meeting.
- Councilman Forester inquired as to when the dedication for David Henderson Way would take place.
- Mayor Price reminded Council that:
  - City Manager evaluations are due.
  - The next Council meeting is on March 21.

- The Wednesday-Friday networking event and table-top expo is on Wednesday, March 7, at City Hall and is produced in conjunction with the Cocoa Beach Regional Chamber; Council members are encouraged to attend.

14. ADJOURN

There being no further business to come before the Council, Chairman Price declared the meeting to be adjourned at 7:02 p.m.

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Council Chairman

ATTEST: \_\_\_\_\_  
City Clerk