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**ROCKLEDGE COMMUNITY REDEVELOPMENT AGENCY  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES**

**Wednesday, June 24, 2020 - 5:30 p.m.**

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1. CALL TO ORDER / ROLL CALL

The Rockledge Community Redevelopment Agency Board of Commissioners met in regular session on June 24, 2020 at 5:30 p.m. in the Council Chamber at Rockledge City Hall, 1600 Huntington Lane, Rockledge, Florida.

PRESENT:	Edward Inman	Commissioner
	Steve Lum	Commissioner
	Carol Laymance	Commissioner
	Bill Ellis	Commissioner
	Darby Miller	Commissioner
	Janet Monaco	Commissioner
	Joseph Miniclier	Commission Attorney
	Jennifer M. LeVasseur	Recording Secretary

ABSENT:	Lynne Krnoul Roll	Commissioner
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STAFF PRESENT:	Dr. Brenda Fettrow	City Manager
	Alix Bernard	Planning Director

With a quorum present, the meeting was called to order by Chairman Edward Inman.

2. APPROVAL OF MINUTES & ATTENDANCE RECORD

- o Meeting of March 25, 2020 (Regular Meeting)

**Commissioner Lum made a motion to approve the minutes and attendance record of the regular meeting on March 25, 2020; seconded by Commissioner Laymance. The motion carried unanimously.**

3. FINANCIAL REPORT

**Motion by Commissioner Lum to be in receipt of the financial report for the Rockledge Community Redevelopment Agency for the month of May 2020; motion seconded by Commissioner Ellis. The motion carried unanimously.**

4. REPORTS FROM STAFF

A. Progress Reports

Planning Director Bernard provided an update on the following:

1. Recent Events

- o None

Due to COVID-19, the City has not hosted or participated in any recent events.

2. Upcoming Events

- o None

Due to COVID-19, the City currently does not have any upcoming events planned.

5. UNFINISHED BUSINESS

- o None

6. CONSENT BUSINESS

- o None

7. NEW BUSINESS

A. Approval: Fiscal Year 2020-2021 Community Redevelopment Agency Budget

City Manager Fettrow provided a high-level overview of the Fiscal Year 2020-2021 preliminary budget for the Community Redevelopment Agency. An explanation of the budget reflecting projected revenue was provided to Commissioners. The budget for Fiscal Year 2020-2021 has been conservatively formulated due to potential COVID-19 effects.

**Motion by Commissioner Laymance to approve the Fiscal Year 2020-2021 Community Redevelopment Agency budget and to forward the recommendation to City Council; motion seconded by Commissioner Ellis. The motion carried unanimously.**

B. Report: Market Study – Community Redevelopment Areas

Planning Director Bernard provided a brief overview of the BusinessFlare Market Study report and the recommendations provided. A number of recommendations were highlighted, including transitioning Barton Boulevard to a two-lane road with street parking and the development of a waterfront restaurant at Lake Betsi. Discussion centered around a phased implementation plan and carefully strategized initiatives relating to both the Barton Boulevard and Florida Avenue redevelopment areas.

**Commissioner Lum moved to accept the final report from BusinessFlare; seconded by Commissioner Laymance. The motion carried unanimously.**

**NON-AGENDA ITEMS**

- o City Manager Fettrow requested that the Commission consider cancelling the July meeting due to continued concerns with COVID-19. The Board may reconvene in August dependent upon pressing matters that may need to come before the Board.

**Commissioner Lum moved to cancel the July meeting and evaluate the necessity of the August meeting dependent upon future agenda items; seconded by Commissioner Ellis. The motion carried without objection.**

- City Manager Fettrow provided a brief update on the Virgin/Brightline Train plan and the calendar for renovating the railroad crossings in the City.

8. REPORTS FROM COMMISSIONERS

- Commissioner Laymance announced her resignation from the Board due to an upcoming out-of-state move and expressed her enjoyment in serving as a Commissioner.

9. ADJOURN

There being no further business to come before the Commission, Chairman Inman declared the meeting to be adjourned at 6:14 p.m.

Respectfully submitted,

Jennifer M. LeVasseur  
Recording Secretary

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Chairman, Board of Commissioners of the  
Community Redevelopment Agency