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## ROCKLEDGE CITY COUNCIL REGULAR MEETING MINUTES

Wednesday, July 18, 2018 ♦ 6:00 p.m.

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1. CALL TO ORDER / ROLL CALL

The Rockledge City Council met in regular session on Wednesday, July 18, 2018, at 6:00 p.m. in the Council Chamber at Rockledge City Hall, 1600 Huntington Lane, Rockledge, Florida.

PRESENT:	Thomas J. Price	Mayor
	Dr. Joe Lee Smith	Councilmember, Seat #1
	Dr. R. Shaun Ferguson	Councilmember, Seat #2
	Frank T. Forester	Councilmember, Seat #4
	Duane A. Daski	Councilmember, Seat #5
	Ted J. Hartselle	Councilmember, Seat #6
	Joseph E. Miniclier	City Attorney
	Dr. Brenda Fettrow	City Manager
	Lisa C. Nicholas	Public Relations Officer & City Clerk

ABSENT:	Sammie Brown Martin	Councilmember, Seat #3 (Excused)
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STAFF PRESENT:	Matthew Trine	Interim Assistant City Manager/Finance Director
	Alexandra Bernard	Planning Director
	Stephen H. Wilson	Community Advocate
	Joseph P. LaSata	Public Safety Director/Chief of Police
	Donna Seyferth	Deputy Police Chief
	James Wilson	Deputy Fire Chief
	C. Kenneth Poole	Public Works Director
	James Elmore	Wastewater Treatment & Water Reclamation Director

With a quorum present, the meeting was called to order by Chairman Thomas J. Price.

2. INVOCATION

- At the request of Councilman Hartselle, the invocation was given by Father Blake Britton of St. Mary Church.

3. SALUTE TO THE FLAG & PLEDGE OF ALLEGIANCE

- A salute was given to the flag and the Pledge of Allegiance was repeated in unison.

4. APPROVAL OF MINUTES

- Regular Meeting on Wednesday, June 20, 2018

*Councilman Ferguson moved to approve the minutes of the regular meeting on Wednesday, June 20, 2018; seconded by Councilman Forester. The motion carried unanimously (6).*

5. PRESENTATIONS

A. Mayor Price

1. Special Recognition, 30 Years of Service

- William “Bill” Nolen, Line Maintenance Technician III, Wastewater Treatment Department

Mayor Price recognized William “Bill” Nolen of the Wastewater Treatment Department for 30 years of service and presented him with a Certificate of Commendation, Letter of Congratulations, a special City pin for 30 years of service, and gift card. Council members expressed gratitude and well wishes to Mr. Nolen.

6. FINANCIAL / BUDGET REPORT

- Month of June 2019

*Councilman Daski moved to be in receipt of the Financial/Budget Report for the month of June 2018; seconded by Councilman Hartselle. The motion passed by unanimous vote (6).*

7. PUBLIC HEARINGS / ORDINANCES / RESOLUTIONS

- None

8. REPORTS FROM BOARDS AND COMMITTEES

*Councilman Ferguson moved to be in receipt of the minutes of the following meetings:*

- Joint Quarterly Meeting, Rockledge Fire, General & Police Retirement Boards, Minutes of Meeting on May 17, 2018
- Code Enforcement Board, Minutes of Meeting on June 14, 2018
- Council Finance & Budget Committee, Minutes of Meeting on June 19, 2018
- Business Development Committee, Minutes of Meeting on June 26, 2018
- Community Redevelopment Agency Board of Commissioners, Minutes of Meeting on June 27, 2018

*and to consider independently any recommendations contained therein; seconded by Councilman Daski. The motion passed unanimously (6).*

- A. Joint Quarterly Meeting, Rockledge Fire, General & Police Retirement Boards, Minutes of Meeting on May 17, 2018 (no recommendation)
- B. Code Enforcement Board, Minutes of Meeting on June 14, 2018 (no recommendation)

C. Council Finance & Budget Committee, Minutes of Meeting on June 19, 2018

1. Recommendation: Purchase of Drone, along with Training, Licensing and other Related Expenses, in an amount up to \$12,000.00 to be included in Fiscal Year 2019 Proposed Budget

.....recommend to Council the inclusion of an amount of up to \$12,000.00 in the Fiscal Year 2019 proposed budget for the purchase of a drone, as well as training, licensing and other related expenses.....

***Councilman Daski moved to include an amount of up to \$12,000.00 in the Fiscal Year 2019 Proposed Budget for the Purchase of a Drone, as well as training, licensing and other related expenses; seconded by Councilman Ferguson. The motion passed by unanimous vote (6).***

2. Recommendation: Salary Increase of 3 Percent for Non-Union City Employees and Authorization for City Manager to Negotiate Similar Increase for Union Employees

....recommend to Council a salary increase of 3 percent for non-union City employees, with the understanding that negotiation with the unions will be required, and further moved to authorize the City Manager to adjust the percentage accordingly within said negotiations across the board to monitor pay compression issues....

City Manager Fettrow explained that the current CPI is 2.9 percent and has been increasing.

***Councilman Daski moved to approve a salary increase of 3 percent for non-union City employees, with the understanding that negotiation with the unions will be required, and further moved to authorize the City Manager to adjust the percentage accordingly within said negotiations across the board to monitor pay compression issues; seconded by Councilman Ferguson. The motion passed without objection (6).***

3. Recommendation: Authorizing the City Manager to Adjust the Hourly Base Rate Pursuant to the Compensation Study

.....recommend to Council authorization for the City Manager to adjust the hourly base rate up to \$12.00 per hour pursuant to the Compensation Study, and further moved to authorize the City Manager to handle any compression issues that may arise as a result of said increase....

***Councilman Daski moved to authorize the City Manager to adjust the hourly base rate up to \$12.00 per hour pursuant to the Compensation Study, and further moved to authorize the City Manager to handle any compression issues that may arise as a result of said increase; seconded by Councilman Forester. The motion passed by unanimous vote (6).***

4. Recommendation: Approval of the Fiscal Year 2019 Proposed Budget as Presented at the June 19, 2018, Council Finance & Budget Committee Meeting, along with the Addition of up to \$12,000.00 for the Purchase of a Drone and Related Expenses

...recommend to Council approval of the Fiscal Year 2019 proposed budget as presented at the June 19, 2018, Council Finance & Budget Committee meeting, along with the addition of up to \$12,000.00 for the purchase of a drone and related expenses....

*Councilman Forester moved to approve the Fiscal Year 2019 proposed budget as presented at the June 19, 2018, Council Finance & Budget Committee meeting, along with the addition of up to \$12,000.00 for the purchase of a drone and related expenses; seconded by Councilman Ferguson. The motion passed by unanimous vote (6).*

5. Recommendation: Approval of a Tentative Millage Rate of 6.15 Mills

....recommend to Council a tentative millage rate of 6.15 mills and that the same rate be reported to the Brevard County Property Appraiser and the State of Florida....

*Councilman Daski moved to approve a tentative millage rate of 6.15 mills and to report the same rate to the Brevard County Property Appraiser and the State of Florida; seconded by Councilman Forester. The motion passed unanimously (6).*

*Councilman Daski offered a Resolution entitled "A RESOLUTION OF THE ROCKLEDGE CITY COUNCIL ADVISING THE BREVARD COUNTY PROPERTY APPRAISER OF THE ROLLED BACK MILLAGE RATE OF THE CITY OF ROCKLEDGE FOR THE TAXABLE YEAR 2018, THE PROPOSED MILLAGE RATE OF SAID CITY FOR THE TAXABLE YEAR 2018, AND THE TIME AND PLACE OF THE FIRST PUBLIC HEARING ON THE PROPOSED 2018-2019 FISCAL YEAR BUDGET FOR SAID CITY" and moved to read the Resolution in its entirety; seconded by Councilman Ferguson. The motion passed by unanimous vote (6).*

City Attorney Miniclier read aloud the entire Resolution.

*Councilman Ferguson moved for adoption of the Resolution; seconded by Councilman Daski. Voting for the motion: Mayor Price and Councilmembers Smith, Ferguson, Forester, Daski, and Hartselle. The motion carried by unanimous vote (6).*

6. Recommendation: Increasing the Sewer Base Rate by 5 Percent, from \$14.00 to \$14.70

...recommend to Council an increase of the sewer base rate by 5 percent, from \$14.00 to \$14.70, with distribution of the \$4.70 being split equally between the Renewal & Replacement and Capital Improvement reserve funds....

*Councilman Ferguson moved to approve an increase of the base sewer rate by 5 percent, from \$14.00 to \$14.70, with distribution of the \$4.70 being split equally between the Renewal & Replacement and Capital Improvement reserve funds; seconded by Councilman Forester. The motion passed without objection (6).*

7. Recommendation: Increasing the Usage Charge per 1,000 Gallons by 5 Percent per Year for Each of Three Years

....recommend to Council an increase of 5 percent per year for each of three years on the usage charge per 1,000 gallons....

*Councilman Ferguson moved to approve an increase of 5 percent per year for each of three years on the usage charge per 1,000 gallons; seconded by Councilman Daski. The motion passed unanimously (6).*

8. Recommendation: Eliminating the 15,000-Gallon Cap for Residential Users

....recommend to Council elimination of the 15,000-gallon cap on residential users....

*Councilman Daski moved to approve the elimination of the 15,000-gallon cap on residential users; seconded by Councilman Forester. The motion passed by unanimous vote (6).*

9. Recommendation: Increasing the Rate for Garbage and Refuse Collection to \$14.90

....recommend to Council an increase in the rate for garbage and refuse collection to \$14.90....

*Councilman Ferguson moved to approve an increase in the rate for garbage and refuse collection to \$14.90; seconded by Councilman Forester. The motion passed unanimously (6).*

10. Recommendation: Including an Additional \$25,000.00 from Reserve Funds in the 2018 Fiscal Year Budget, as well as Allocating \$120,000.00 in the Fiscal Year 2019 Proposed Budget, for Necessary Actions Related to Future Construction of a Multi-Purpose Recreational Facility

....recommend to Council the inclusion of an additional \$25,000.00 from reserve funds, in addition to the \$50,000.00 currently included in the 2018 Fiscal Year budget, and further moved to allocate \$120,000.00 in the Fiscal Year 2019 proposed budget for necessary actions related to future construction of a multi-purpose recreational facility....

*Councilman Daski moved to approve the inclusion of an additional \$25,000.00 from reserve funds, in addition to the \$50,000.00 currently included in the 2018 Fiscal Year budget, and further moved to allocate \$120,000.00 in the Fiscal Year 2019 proposed budget for necessary actions related to future construction of a multi-purpose recreational facility; seconded by Councilman Forester. The motion passed by unanimous vote (6).*

11. Recommendation: Suspending the Printing of the Formal Budget Document

.....recommend to Council suspending the printing of a formal budget document....

Councilman Hartselle indicated that Council members that do not serve on the Finance & Budget Committee will need to be provided with some sort of documentation, even if it is not a formalized budget book.

*Councilman Ferguson moved to approve suspending the printing of a formal budget document; seconded by Councilman Daski. The motion passed unanimously (6).*

12. Recommendation: Continuing with the City's Current Investment Policy  
...recommend to Council to continue with the City's current Investment Policy....

*Councilman Daski moved to approve continuing with the City's Current Investment Policy; seconded by Councilman Forester. The motion passed by unanimous vote (6).*

- D. Business Development Committee, Minutes of Meeting on June 26, 2018 (no recommendation)

- E. Community Redevelopment Agency Board of Commissioners, Minutes of Meeting on June 27, 2018

1. Recommendation: Approval of Contract with W & J Construction for Construction of Civic Hub

...recommend to Council approval of the contract with W & J Construction for construction of the Civic Hub in an amount not to exceed \$1.78 million....

*Councilman Daski moved to approve the contract with W & J Construction for construction of the Civic Hub in an amount not to exceed \$1.78 million; seconded by Councilman Ferguson. The motion passed by unanimous vote (6).*

2. Recommendation: Sale of Barton Boulevard Properties, South Side of Barton Boulevard Across from Civic Hub Site

...recommend to Council authorization for Staff to move forward with the sale and negotiations of the parcels located in the 500 block of Barton Boulevard....

City Manager Fettrow indicated that the proprietors of Bruster's Ice Cream in Titusville have expressed interest in purchasing 0.6 acres (two parcels) of land on the south side of Barton Boulevard for establishing a new location. The owners have verified that 0.6 acres will be sufficient for their needs and have submitted a letter of interest offering \$219,000.00.

City Manager Fettrow indicated that the contract would be brought back before the Community Redevelopment Agency and the City Council once it has been prepared.

*Councilman Ferguson moved to authorize the sale of two parcels totaling 0.6 acres in the amount of \$219,000.00 in the 500 block of Barton Boulevard and further moved to authorize the City Manager to negotiate any terms and conditions pertaining to the sale of said property; seconded by Councilman Daski. The motion passed by unanimous vote (6).*

3. Recommendation: Approval of Fiscal Year 2018-2019 Proposed  
Community Redevelopment Agency Budget

....recommend to Council the preliminary Fiscal Year 2018-2019 Community Redevelopment Agency budget....

***Councilman Daski moved to approve the proposed Fiscal Year 2018-2019 Community Redevelopment Agency Budget; seconded by Councilman Ferguson. The motion passed unanimously (6).***

4. Recommendation: Authorize Staff to Move Available Funds in the  
Amount of \$930,000.00 for Funding of the Civic Hub  
Project

....recommend to Council to authorize Staff to move available funds in the amount of \$930,000.00 to the funding of the Civic Hub project....

***Councilman Daski moved to authorize Staff to move available funds in the amount of \$930,000.00 for the funding of the Civic Hub project; seconded by Councilman Ferguson. The motion passed by unanimous vote (6).***

9. UNFINISHED BUSINESS

- None

10. CONSENT BUSINESS

***Councilman Daski moved for approval of these consent business items:***

- A. Approval: Declaration of Surplus Property and Subsequent Sale of Said Property (Public Safety Department)
- B. Approval: Purchase of 2016 F-150 4 x 4 Pickup Truck (Public Works Department)
- C. Approval: Request for \$500.00 Donation from the Police Forfeiture Fund to the Rockledge Youth Football and Cheerleading League (Public Safety Department)
- D. Approval: Declaration of Surplus Property and Approval of Donation of Said Property (Public Safety Department)

***The motion was seconded by Councilman Ferguson and passed without objection (6).***

11. NEW BUSINESS

- A. Action Item: Transfer of Haverty Court Temporary Debris Site (Sanitation Division) to Haverty Court Stormwater Treatment Site (Stormwater Division) (Public Works Department)

City Manager Fettrow explained that the Public Works Department is requesting that the temporary debris site, which was purchased in 2015 and is located on Haverty Court, be repurposed as a stormwater treatment site. The property was originally purchased with Sanitation funds for the purpose of storing excess debris from major storm events prior to transporting it to the Brevard County Landfill. Since the site has never been used for this purpose, it is recommended that the property be converted into a stormwater treatment site to be engineered and

permitted for nutrient load removal to the Indian River Lagoon. The conversion would also provide for an increase in the City's TMDL credits, as well as for fill material for City projects. The City Attorney has indicated that an appraisal for this transaction is not required. If Council approves the conversion, the amount of \$204,400.00 would be transferred from the Stormwater Enterprise Fund to the Sanitation Enterprise Fund.

Discussion ensued with regard to potentially relocating the Public Works Complex to this area. It was noted that there are still several properties available under the City's ownership to the south of this particular site. To date, an alternate temporary debris site has not been chosen because the debris from the most recent storm events was transported directly to the landfill. A contingency plan for a new temporary debris site was discussed.

***Councilman Forester moved to approve the conversion of the Haverty Court Temporary Debris Site to the Haverty Court Stormwater Treatment Site and to authorize Staff to make the appropriate transfer between the respective enterprise funds; seconded by Councilman Hartselle. The motion passed without objection (6).***

- B. Action Item: Emergency Repairs to Collapsed Plant Lift Station Manhole (Wastewater Treatment Department)

City Manager Fettrow explained that, on June 20, 2018, a key manhole at the Wastewater Treatment Facility collapsed on itself, which caused extensive damage to pipes and pumps at the Plant lift station. The failure of the manhole interrupted the Wastewater Treatment Facility's ability to produce reclaimed water and precluded other significant Plant operations. After evaluating the damage, Staff determined that the project was beyond the capability of the Department's equipment and manpower. Because the repairs were deemed to be of an emergency nature, the decision was made to contact Atlantic Development of Cocoa to make the emergency repairs under their continuing services agreement dated March 1, 2017. The total cost of the project is \$96,939.73.

***Councilman Ferguson moved to approve the invoice from Atlantic Development of Cocoa in the amount of \$96,939.73 for the requisite emergency repairs to the collapsed Wastewater Treatment Plant lift station manhole; seconded by Councilman Daski. The motion passed unanimously (6).***

## 12. PETITIONS, REMONSTRANCES, AND COMMUNICATIONS

Janet Monaco, 1123 Serengeti Way, inquired as to whether there were any plans to expand retail construction in the City. Mayor Price indicated that most retail/commercial construction that is occurring already has a use attached to it but that there are existing properties available on Barton Boulevard, which is in the Community Redevelopment District.

## 13. REPORTS

### A. City Manager Reports

- City Manager Fettrow:
  - Reported that the City received a letter from the Florida Water & Pollution Control Operators Association (FW&PCOA) stating that the City of



Rockledge Wastewater Treatment and Water Reclamation Facility has been selected to receive the FW&PCOA 2017 Safety Award in the “Distribution/Collection Combined” category.

- Requested guidance from Council with regard to the Heritage Foundation, the City’s only 501(c)(3). Council expressed willingness to appoint new board members and indicated that the Foundation should continue to exist. The City Manager and the City Attorney will work toward amending the by-laws and devising a new structure for the Foundation and bring a plan back to Council at a subsequent meeting.
- Indicated that the full Council Budget Workshop is on August 1, 2018, at 5:30 p.m.; the Workshop’s start time is satisfactory for Council members.
- Requested approval to declare a local state of emergency, should one become necessary, with verbal confirmation from Council members. Such action would then be ratified at a future meeting of Council. There was consensus that this was an acceptable approach. It was also noted that the local (municipal) state of emergency carries no weight; the official emergency declaration comes from Brevard County, but it gives the residents a certain sense of reassurance.

#### B. City Attorney Litigation Report

- Month of July 2018

***Councilman Daski moved to be in receipt of the City Attorney Litigation Report dated July 1, 2018; seconded by Councilman Ferguson. The motion passed unanimously (6).***

#### C. Reports from the Dais

- Councilman Hartselle offered positive comments on the Independence Day Picnic and evening festivities, the ribbon cutting for Beachy Nutrition, and the Space Coast League of Cities dinner.
- Councilman Ferguson reported that “RockledgeConnects” will be meeting tomorrow, July 19, at 5:00 p.m. at Faith Temple Christian Center and explained that the RockledgeConnects initiative is a collaborative effort between principals, pastors and other community leaders to enhance school safety.
- Councilman Forester stated that he will be attending the RockledgeConnects meeting in the hopes of helping schools to be safer places and noted that the meeting had been noticed, as there will be at least two members of the Rockledge City Council attending.

14. ADJOURN

There being no further business to come before the Council, Chairman Price declared the meeting to be adjourned at 6:55 p.m.

\_\_\_\_\_  
Council Chairman

ATTEST: \_\_\_\_\_  
City Clerk