

ROCKLEDGE COMMUNITY REDEVELOPMENT AGENCY  
BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES

Wednesday, August 28, 2019 - 5:30 p.m.

1. CALL TO ORDER / ROLL CALL

The Rockledge Community Redevelopment Agency Board of Commissioners met in regular session on August 28, 2019 at 5:30 p.m. in the Council Chamber at Rockledge City Hall, 1600 Huntington Lane, Rockledge, Florida.

PRESENT:	Edward Inman	Commissioner
	Lynne Krnoul Roll	Commissioner
	Steve Lum	Commissioner
	Carol Laymance	Commissioner
	Bill Ellis	Commissioner
	Perry Cameron Jr.	Commissioner
	Joseph Miniclier	Commission Attorney
	Jennifer M. LeVasseur	Recording Secretary

ABSENT:	Angela Mumblow	Commissioner
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STAFF PRESENT:	Dr. Brenda Fettrow	City Manager
	Matthew Trine	Assistant City Manager/ Finance Director
	Alix Bernard	Planning Director
	Britta Kellner	Redevelopment Coordinator
	Sherry Cazessus, CMC	Recording Secretary

With a quorum present, the meeting was called to order by Chairman Edward Inman.

2. APPROVAL OF MINUTES & ATTENDANCE RECORD

- Meeting of July 24, 2019 (Regular Meeting) and August 7, 2019 (Special Meeting)

**Commissioner Lum made a motion to approve the minutes and attendance record of the regular meeting on July 24, 2019; seconded by Commissioner Ellis. The motion carried unanimously.**

**Commissioner Roll made a motion to approve the minutes and attendance record of the special meeting on August 7, 2019 with correction to Commissioner Lum's attendance (absent to excused); seconded by Commissioner Ellis. The motion carried unanimously.**

3. FINANCIAL REPORT –**Motion by Commissioner Lum to be in receipt of the financial report for the Rockledge Community Redevelopment Agency for**

**the month of July 2019; motion seconded by Commissioner Laymance. The motion carried unanimously.**

4. REPORTS FROM STAFF

A. Progress Reports

Redevelopment Coordinator Kellner provided an update on the CRA Market Study, approved by Council at the August 21, 2019 meeting. Business Flare will be meeting with staff in early September.

Redevelopment Coordinator Keller updated the Commission on the following projects:

- Cogswell Sidewalk Project – Project is underway. Staff is currently working out logistics.
- Barton Civic Hub Mid-Block Crossing – Staff is meeting with Jacobs Engineering regarding the project.

Redevelopment Coordinator Kellner provided updates on the following ongoing Façade Grants:

- Bridges, 1694 Cedar Street
- Brevard Vision, 1285 Rockledge Boulevard
- Neoplex/365 Pools, 966 Florida Avenue
- B West Townhomes (Yourlife Assisted Living), Barnes Boulevard

Redevelopment Coordinator Kellner reported that the Façade Grant for Macik Builders, 1263 Rockledge Boulevard, has been completed and closed out. An explanation of the current financial standing of the Façade Grant fund, including encumbered and unencumbered expenses, was provided to the Commission.

1. Recent Events

Ribbon Cutting – Pet Pros, July 26, 2019

Redevelopment Coordinator Kellner summarized the ribbon cutting for Pet Pros and emphasized the success of the event with over 75 people in attendance, despite the inclement weather (raining cats and dogs).

2. Upcoming Events

Redevelopment Coordinator Kellner announced the following future events:

- 4<sup>th</sup> Annual 9/11 Remembrance Ceremony, Wednesday, September 11, 2019 at 6:00 p.m., Rockledge Civic Hub
- 16<sup>th</sup> Annual Hot Rockin' Nights Car Show, Saturday, October 19, 2019 from 5:00 p.m. – 8:00 p.m., Barton Boulevard
- Brevard Food Truck Round Up, Thursday, November 7, 2019 from 5:30 p.m. – 7:30 p.m., Rockledge Square Shopping Center

Chairman Inman inquired about the status of the Barton Commons project. Redevelopment Coordinator Kellner provided updates regarding the progress, re-zoning classification, and construction plans.

5. UNFINISHED BUSINESS - None
6. CONSENT BUSINESS - None
7. NEW BUSINESS

A. Approval: Façade Grant – Yong S. Corcoran (Yong’s Wigs)

Redevelopment Coordinator Kellner presented the façade improvement application for Yong S. Corcoran (Yong’s Wigs) on behalf of Ms. Corcoran. Yong’s Wigs will be relocating from Barton Commons to 1834 Rockledge Boulevard (Rockledge Square) in September 2019, and the applicant is seeking funding for new signage, as the existing signage cannot be relocated to the new location. The total cost of the project is \$6,250.48, with the applicant requesting a Façade Improvement Grant in the amount of \$3,125.24.

**Motion by Commissioner Lum to approve the façade improvement grant for Yong S. Corcoran (Yong’s Wigs) in the amount of \$3,125.24; motion seconded by Commissioner Ellis. The motion carried unanimously.**

B. Approval: Façade Grant – Imagine Believe Realize (IBR)

Redevelopment Coordinator Kellner presented the façade improvement application from Imagine Believe Realize, LLC (IBR). Gerry Batista (COO) and staff approached the Commission to introduce the business, explain daily operations and express their excitement to be located in Rockledge. The building, located at 1017 Pathfinder Way, is in need of exterior stucco repair, painting and sealing. IBR would also like to install business signage which will serve as both wayfaring and business promotion for the company within the complex. The total cost of the project is \$5,285.76, with the applicant requesting a Façade Improvement Grant in the amount of \$2,642.88.

**Motion by Commissioner Laymance to approve the façade improvement grant for Imagine Believe Realize (IBR) in the amount of \$2,642.88; motion seconded by Commissioner Lum. The motion carried unanimously.**

C. Approval: Façade Grant – Rockledge Gardens

Redevelopment Coordinator Kellner presented the façade improvement application from Rockledge Gardens. Redevelopment Coordinator Kellner introduced Liz Lark-Riley, Kevin and Theresa Riley and invited Mrs. Lark-Riley to address the Commission. As Rockledge Gardens explores their future vision here in Rockledge, to kick off their next 60 years in business, they wish to replace their prominent yet aging and deteriorating signage on Rockledge Boulevard with a vibrant and fresh design that is both attractive and inviting. The total cost of the project is \$30,211.34, with the applicant requesting a Façade Improvement Grant in the amount of \$10,000.00.

**Motion by Commissioner Lum to approve the façade improvement grant for Rockledge Gardens in the amount of \$10,000.00; motion seconded by Commissioner Laymance. The motion carried unanimously.**

D. Approval: Upcoming Events

Redevelopment Coordinator Kellner presented the following future events for Commission approval:

- 16th Annual Hot Rockin' Nights Car Show, Saturday, October 19, 2019 from 5:00 p.m. – 8:00 p.m., Barton Boulevard
- Brevard Food Truck Round Up, Thursday, November 7, 2019 from 5:30 p.m. – 7:30 p.m., Rockledge Square Shopping Center
- 12th Annual Art and Craft Show, Saturday and Sunday, February 15/16, 2020, from 10:00 a.m. – 4:00 p.m., Civic Hub/Barton Boulevard

Discussion took place regarding the changes in this year's events compared to previous years, including the Civic Hub serving as a main location for events. Redevelopment Coordinator Kellner reported that logistics are being worked out at this time in order to best utilize this new venue. Commissioner Laymance inquired as to whether the mid-block crossings would be completed by the date of the Car Show.

**Motion by Commissioner Ellis to approve the 16<sup>th</sup> Annual Hot Rockin' Nights Car Show, the Brevard Food Truck Round Up, and the 12<sup>th</sup> Annual Art and Craft Show. Motion seconded by Commissioner Laymance. The motion carried unanimously.**

8. REPORTS FROM COMMISSIONERS

Chairman Inman inquired as to whether the meeting with Business Flare would be an open meeting to which the Commission is included. Redevelopment Coordinator Kellner affirmed that the Commission would be included in future processes after the initial staff meetings take place.

9. ADJOURN

There being no further business to come before the Commission, Chairman Inman declared the meeting to be adjourned at 5:53 p.m.

Respectfully submitted,

Jennifer M. LeVasseur  
Recording Secretary

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Chairman, Board of Commissioners of the  
Community Redevelopment Agency