
**ROCKLEDGE COMMUNITY REDEVELOPMENT AGENCY
BOARD OF COMMISSIONERS**

REGULAR MEETING MINUTES

Wednesday, November 28, 2018 - 5:30 p.m.

1. CALL TO ORDER / ROLL CALL

The Rockledge Community Redevelopment Agency Board of Commissioners met in regular session on November 28, 2018, at 5:30 p.m. in the Council Chamber at Rockledge City Hall, 1600 Huntington Lane, Rockledge, Florida.

PRESENT:	Edward Inman	Commissioner
	Steve Lum	Commissioner
	Carol Laymance	Commissioner
	Angela Mumblow	Commissioner
	Bill Ellis	Commissioner
	Joseph Miniclier	Commission Attorney

ABSENT:	Lynne Krnoul Roll	Commissioner (excused)
	Perry Cameron Jr.	Commissioner (excused)

STAFF PRESENT:	Dr. Brenda Fettrow	City Manager
	Matthew Trine	Assistant City Manager/Finance Director
	Alix Bernard	Planning Director
	Britta Kellner	Redevelopment Coordinator
	Lisa Nicholas	Public Relations Officer & City Clerk

With a quorum present, the meeting was called to order by Chairman Edward Inman.

2. APPROVAL OF MINUTES & ATTENDANCE RECORD

- Meeting of October 24, 2018

Commissioner Lum made a motion to approve the minutes and attendance record of the meeting on October 24, 2018; seconded by Commissioner Laymance. The motion carried unanimously.

3. FINANCIAL REPORT – October 2018

Motion by Commissioner Lum to be in receipt of the financial report for the Rockledge Community Redevelopment Agency; motion seconded by Commissioner Mumblow. The motion carried unanimously.

4. REPORTS FROM STAFF

A. Progress Reports

Ms. Kellner reported on the following recent and upcoming events:

1. Recent Events

a) Ribbon Cuttings

- (1) Bridges Multi-Media Center, 1694 Cedar Street, October 27
- (2) Grafton Groomers, 566 Barton Boulevard, October 28
- (3) Angelica Ramie, LMT, 1109 Seminole Drive, November 10

b) Central Florida's The Food Truck Bazaar & Annual Food Drive Kickoff, Rockledge Square, November 8

c) Hospice of St. Francis Inaugural Lights of Love Season Ceremony, Community Resource Center, 123 Barton Boulevard, November 15

2. Upcoming Events

a) Ribbon Cutting and Grand Opening Celebration, Mimosa and Magnolia's, November 30 at 5 p.m., 500 Barton Boulevard, Suite 4

b) Light Up Rockledge, December 1 at 6 p.m., Rockledge City Hall

c) Cocoa-Rockledge Holiday Parade, December 8 at 3 p.m., starting at Rockledge High School and ending at Lee Wenner Park in Cocoa Village

d) 2019 Rockledge Art and Craft Show, January 26, 10 a.m. to 5 p.m., and January 27, 10 a.m. to 4:00 p.m., Barton Boulevard

5. UNFINISHED BUSINESS - None

6. CONSENT BUSINESS - None

7. NEW BUSINESS

A. Approval: Façade Improvement Grant Request, Edward Jones, 1970 Rockledge Boulevard, Suite 102

Ms. Kellner presented the façade improvement grant application for Edward Jones for its new location at 1970 Rockledge Boulevard, Suite 102. The new location will require an interior redesign and build out, as well as new exterior signage. The purpose of the façade grant is for the purchase and installation of four illuminated signs in the amount of \$16,639.88. Because of concerns related to a long-term maintenance agreement that may have been included in one quote, as well as a substantial disparity in the amounts of the two quotes, a vote was not taken.

Motion by Commissioner Lum to table the façade improvement grant for Edward Jones until further information can be obtained; motion seconded by Commissioner Ellis. The motion passed without objection.

B. Approval: Façade Improvement Grant Request, DoJack, LLC (dba Brevard Vision Center), 1285 Rockledge Boulevard

Ms. Kellner presented the façade improvement grant application for DoJack, LLC, doing business as Brevard Vision Center, 1285 Rockledge Boulevard. The purpose of the façade grant is for installation of a new ADA-compliant concrete ramp that will

be even with the entryway. Additionally, the applicant plans to paint the new structure, install a new hand-rail system, provide striping for the parking spaces, mount one handicap-access sign to the building, restore the sprinkler system, and enhance the landscaping. The total cost of the project is \$5,457.83. Dr. Jacqueline Tran, 1285 Rockledge Boulevard, and owner of Brevard Vision Center, provided a synopsis of the project and noted that the new ramp will alleviate a trip hazard.

Motion by Commissioner Lum to approve the façade improvement grant for DoJack, LLC, in the amount of \$2,728.92; motion seconded by Commissioner Mumblow. The motion passed without objection.

C. Approval: 2019 Meeting Schedule (Redevelopment Agency Board of Commissioner)

Commissioner Lum moved to adopt the meeting schedule for the 2019 calendar year, with a date change for the November 2019 meeting to December 11, 2019; motion seconded by Commissioner Ellis. The motion passed unanimously.

D. Approval: Selection of Chairman & Vice Chairman for 2019: Recommendation to City Council

Ms. Kellner reported that Florida Statutes require the City Council's approval of the chairman and vice chairman for the Agency Board. However, there is no term limit addressed, so once the recommendation has been made and approved, the officers remain in effect until a reappointment is requested by the Board. Chairman Inman opened the floor to nominations for the Office of Chairman.

Commissioner Laymance nominated Commissioner Inman for Chairman.

There being no further nominations, Commissioner Lum moved to recommend that Commissioner Inman serve as Chairman for the 2019 calendar year and to forward said recommendation to City Council; seconded by Commissioner Laymance. Motion passed unanimously.

The floor was then opened to nominations for Vice Chairman.

Commissioner Lum nominated Commissioner Laymance for Vice Chairman.

There being no further nominations, Commissioner Lum moved to recommend that Commissioner Laymance serve as Vice Chairman the for 2019 calendar year and to forward said recommendation to City Council; seconded by Commissioner Mumblow. Motion passed unanimously.

8. REPORTS FROM COMMISSIONERS

- Commissioner Mumblow noted that, although she was not marked present on the attendance record at the October 24, 2018, meeting, she was in attendance. In addition, Mimosa and Magnolia's, which will have its grand opening on Friday, November 30, is her daughter's business.
- Commissioner Lum commented on the recent election.
- Chairman Inman requested an update on the Civic Hub. City Manager Fettrow indicated that both the Civic Hub and Fire Station No. 36 are progressing nicely. It is the City's hope to have the Civic Hub completed by March 2019 so that Wednesday-Friday can be hosted at that location.

9. ADJOURN

There being no further business to come before the Commission, Chairman Inman declared the meeting to be adjourned at 6:10 p.m.

Respectfully submitted,

Lisa Nicholas
Public Relations Officer &
City Clerk

Chairman, Board of Commissioners of the
Community Redevelopment Agency