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**ROCKLEDGE COMMUNITY REDEVELOPMENT AGENCY  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES**

**Wednesday, January 25, 2023 - 5:30 p.m.**

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1. CALL TO ORDER / ROLL CALL

The Rockledge Community Redevelopment Agency Board of Commissioners met in regular session on January 25, 2023 at 5:30 p.m. in the Council Chamber at Rockledge City Hall, 1600 Huntington Lane, Rockledge, Florida.

PRESENT:	Edward Inman	Commissioner
	Steve Lum	Commissioner
	Frederick Sanders	Commissioner ( <i>arrived 5:50 p.m.</i> )
	Al Siefert	Commissioner
	David Bucher	Commissioner
	April Fearon	Commissioner
	Joseph Miniclier	Commission Attorney
	Tricia T. Olsson	Recording Secretary

ABSENT:	Janet Monaco	Commissioner ( <i>Excused</i> )
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STAFF PRESENT:	Dr. Brenda Fettrow	City Manager
	Matthew Trine	Assistant City Manager/ Finance Director
	John Cooper	Planning Director

With a quorum present, the meeting was called to order by Chairman Edward Inman.

2. APPROVAL OF MINUTES & ATTENDANCE RECORD

A. Meeting of November 30, 2022 (Regular Meeting)

**Commissioner Lum made a motion to approve the minutes and attendance record of the regular meeting on November 30, 2022; seconded by Commissioner Bucher. The motion carried unanimously.**

3. FINANCIAL REPORT

A. November 2022

***See item 3.B. for motion***

B. December 2022

Assistant City Manager/Finance Director Trine provided clarification of the financial report and explained the allotted available funds for the Multi-purpose Center project located at the McKnight Family Sports Complex.

City Manager Fettrow reported that the site clearing for the beginning of the Multi-purpose Center project will begin in February 2023.

**Commissioner Lum moved to be in receipt of the financial reports for the Rockledge Community Redevelopment Agency for the months of November 2022 and December 2022; seconded by Commissioner Fearon. The motion carried by unanimous vote.**

4. REPORTS FROM STAFF / COMMITTEES

A. Progress Reports

Planning Director Cooper provided an update on the following:

1. Recent Events

- Annual Light Up Rockledge and Festival of Trees, held on December 3, 2022 at the Rockledge Civic Hub
- Annual Cocoa/Rockledge Holiday Parade, held on December 10, 2022 at the Rockledge High School
- Rockledge Market Day, held December 14, 2022 and January 11, 2023 at the Rockledge Civic Hub

2. Upcoming Events

- Rockledge Market Day, February 8, 2023 from 10:00 a.m. – 2:00 p.m. at the Rockledge Civic Hub
- Food Truck Friday, 4<sup>th</sup> Friday of every month from 4:30 p.m. - 7:30 p.m. at the Rockledge City Hall/Civic Hub parking lot
- Wednesday-Friensday, March 1, 2023 from 5:30 p.m. – 7:30 p.m. at the Rockledge Civic Hub

3. Facade Improvement Grant Program Update

- A total of \$10,000.00 in façade improvement grant projects are in progress, and a total of \$22,849.00 in façade improvement grant projects have been completed.

4. Project Updates

- None

5. UNFINISHED BUSINESS

- None

6. CONSENT BUSINESS

- Multi-Purpose Center – RZK Architects, Reimbursable Expenses

Chairman Inman explained that the Consent Business item doesn't require a discussion and only needs a motion.

**Commissioner Fearon moved to approve the reimbursable expenses in the amount of \$250,000.00 and forward a recommendation of approval to the City Council; motion seconded by Commissioner Bucher. The motion carried unanimously.**

## 7. NEW BUSINESS

### A. Approval: Facade Improvement Grant – Fur Shore Dog Grooming, LLC – 1191 Rockledge Boulevard

Planning Director Cooper presented the façade improvement grant application for Fur Shore Dog Grooming, LLC, 1191 Rockledge Boulevard to add a new vinyl fence at the lot line of the business. Fur Shore Dog Grooming, LLC obtained the requisite cost estimates from two companies, and they chose the lower quote from Hercules & Atlas Fence. The total cost of the project is \$10,448.00, and the applicant requested a façade improvement grant in the amount of \$5,224.00.

Dr. Russell Rosicki, 6033 Goleta Circle, Melbourne, FL 32940, gave a brief overview of the beautification project at this location, and he further explained 1191 Rockledge Boulevard has a current tenant and it will be used for a future business relocation option for Fur Shore Dog Grooming, LLC.

**Commissioner Lum moved to approve the facade improvement grant for Fur Shore Dog Grooming, LLC in the amount of \$5,224.00; motion seconded by Commissioner Bucher. The motion passed unanimously.**

### B. Approval: Facade Improvement Grant – Baywash of Rockledge, LLC – 1998 Rockledge Boulevard

Planning Director Cooper presented the facade improvement grant application for Baywash of Rockledge, LLC, 1998 Rockledge Boulevard. Baywash of Rockledge, LLC to replace the vacuum canopy canvas. Baywash of Rockledge obtained the requisite cost estimates from two companies, and they chose the lower quote from ABC Awning Company. The total cost of the project is \$14,550.00, and the applicant requested a façade improvement grant in the amount of \$7,275.00.

Dr. Russell Rosicki, 6033 Goleta Circle, Melbourne, FL 32940, provided details of the updates made to the business at 1998 Rockledge Boulevard, and it was further explained that the need for the canopy replacement was for a useful purpose to customers and for beautification of the business.

**Commissioner Fearon moved to approve the facade improvement grant for Baywash of Rockledge, LLC in the amount of \$7,275.00; motion seconded by Commissioner Bucher. The motion passed by unanimous vote.**

### C. Approval: 2023 Wednesday-Friendsday Sponsorship

Planning Director Cooper provided information on the 2023 Wednesday-Friendsday networking and tabletop expo to be held on March 1, 2023 from 5:30 p.m. – 7:30 p.m. The event will be co-sponsored with the Cocoa Beach Regional Chamber of Commerce and hosted by the City of Rockledge. Staff requested a \$500.00 sponsorship from the Community Redevelopment Agency to promote the Agency's programs and initiatives to this diverse business-oriented event.

Assistant City Manager/Finance Director Trine provided clarification of the cost of sponsorship and allocation of the funds for this event.

**Commissioner Bucher moved to approve the sponsorship in the amount of \$500.00; motion seconded by Commissioner Lum. The motion passed unanimously.**

8. REPORTS FROM COMMISSIONERS

- Commissioner Sanders apologized for his tardiness to the meeting tonight.
- Planning Director Cooper updated the Commissioners on the current projects and new businesses opening throughout the City of Rockledge.

9. ADJOURN

There being no further business to come before the Commission, Chairman Inman declared the meeting to be adjourned at 5:59 p.m.

Respectfully submitted,

Tricia T. Olsson  
Recording Secretary

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Chairman, Board of Commissioners of the  
Community Redevelopment Agency