
ROCKLEDGE CITY COUNCIL REGULAR MEETING MINUTES

WEDNESDAY, MARCH 15, 2023 ♦ 6:00 P.M.

1. CALL TO ORDER / ROLL CALL

The Rockledge City Council met in regular session on March 15, 2023, at 6:00 p.m. in the Council Chamber at Rockledge City Hall, 1600 Huntington Lane, Rockledge, Florida.

PRESENT:	Thomas J. Price	Mayor
	Dr. Michael A. Cadore	Councilmember, Seat #1
	Sammie Brown Martin	Councilmember, Seat #3
	Duane A. Daski	Councilmember, Seat #5
	Ted J. Hartselle	Councilmember, Seat #6
	Joseph E. Miniclier	City Attorney
	Dr. Brenda Fettrow	City Manager
	Jennifer M. LeVasseur	City Clerk & Public Relations Officer
ABSENT:	Dr. R. Shaun Ferguson	Councilmember, Seat #2
	Frank T. Forester	Councilmember, Seat #4
STAFF PRESENT:	Matthew Trine	Assistant City Manager & Finance Director
	John Cooper	Planning Director
	Joseph P. LaSata	Public Safety Director/Chief of Police
	James Elmore	Wastewater Treatment & Water Reclamation Director
	Victor "VJ" Karycki	Public Works Director
	Donna Seyferth	Deputy Chief of Police

With a quorum present, the meeting was called to order by Chairman Thomas J. Price.

2. INVOCATION

- At the invitation of Councilman Cadore, the invocation was given by Mackenzie Oakes, 8th grade student.

3. SALUTE TO THE FLAG AND PLEDGE OF ALLEGIANCE

- A salute was given to the flag, and the Pledge of Allegiance, led by students from St. Mary Catholic School, Rockledge Christian School, and Golfview Elementary Magnet School, was repeated in unison.

Mayor Price recognized City of Cocoa Councilman Alex Goins in the audience.

4. APPROVAL OF MINUTES

- Regular Meeting on February 15, 2023

Councilman Daski moved to approve the minutes of the regular meeting on February 15, 2023; seconded by Councilwoman Martin. The motion carried unanimously (5).

5. PRESENTATIONS

A. Mayor Price

1. Mayoral Proclamations

a. Government Finance Professionals Week

Mayor Price read aloud a Proclamation recognizing March 20-24, 2023 as Government Finance Professionals Week. The Proclamation was accepted by Assistant City Manager & Finance Director Trine.

b. American Red Cross Month

A representative from the American Red Cross was not able to attend, so this Proclamation will be mailed to the recipient.

B. Carr, Riggs & Ingram, CPAs and Advisors

1. Auditors' Report on the Financial Status of the City

Christine Noll-Rhan, Partner, Carr, Riggs & Ingram, CPAs and Advisors, Melbourne, presented the results of the audit and provided a report on the positive financial status of the City.

Councilwoman Martin moved to be in receipt of the audit; seconded by Councilman Hartselle. The motion passed without objection (5).

6. FINANCIAL / BUDGET REPORT

- February 2023

Councilman Daski moved to be in receipt of the Financial/Budget Report for the month of February 2023; seconded by Councilwoman Martin. The motion passed by unanimous vote (5).

7. PUBLIC HEARINGS / ORDINANCES / RESOLUTIONS

- None

8. REPORTS FROM BOARDS AND COMMITTEES

Councilwoman Martin moved to be in receipt of the minutes of the following meetings:

- The Rockledge Environmental Enhancement (TREE) Board, Minutes of Meeting on February 9, 2023
 - Council Finance and Budget Committee, Minutes of Meeting on February 15, 2023
 - Student Advisory Committee, Minutes of Meeting on March 7, 2023
- and to consider independently any recommendations contained therein; seconded by Councilman Daski. The motion passed unanimously (5).**

A. The Rockledge Environmental Enhancement (TREE) Board, Minutes of Meeting on February 9, 2023

1. Recommendation: Arbor Day Proclamation

...approve the Mayoral Proclamation for National Arbor Day in April 2023 and to forward a recommendation of approval to the City Council...

Councilwoman Martin moved to accept the recommendation; seconded by Councilman Cadore. The motion passed by unanimous vote (5).

Mayor Price read aloud a Proclamation declaring Friday, April 28, 2023 as Arbor Day in the City of Rockledge.

B. Council Finance and Budget Committee, Minutes of Meeting on February 15, 2023

1. Recommendation: Approval of Proposed Budget Meeting Calendar for Fiscal Year 2023-2024

...recommend to City Council approval of the Fiscal Year 2023-2024 Budget Calendar...

Councilman Daski moved to approve the recommendation as presented; seconded by Councilwoman Martin. The motion carried without objection (5).

C. Student Advisory Committee, Minutes of Meeting on March 7, 2023 (no recommendation)

D. Reappointments and Appointments

1. Reappointments

- None

2. Appointments

a. Board of Adjustment

Councilman Hartselle moved to appoint Josiah Gattle to the Board of Adjustment; seconded by Councilman Cadore. The motion carried unanimously (5).

Councilman Cadore moved to appoint Bernidine Franklin to the Board of Adjustment; seconded by Councilwoman Martin. The motion passed unanimously (5).

- b. Citizens Advisory Committee to the Space Coast Transportation Planning Organization

Councilman Daski moved to appoint Josiah Gattle as the alternate member for the Citizens Advisory Committee to the Space Coast Transportation Planning Organization; seconded by Councilman Cadore. The motion passed without objection (5).

9. UNFINISHED BUSINESS

- o None

10. CONSENT BUSINESS

Councilman Daski moved for approval of these consent business items:

- A. Approval: Contract for July 4th Fireworks, Starfire Corporation (City Manager)
- B. Approval: Special Event, Space Coast Runners & Running Zone Foundation Marathon and Half-Marathon, November 26, 2023 (City Manager)
- C. Approval: Contingencies for the Equalization Basin/Bio-Solids Project (Wastewater Treatment Department)
- D. Approval: Piggyback on a Brevard County Contract with Black and Veatch Corporation for Engineering Consulting Services (Wastewater Treatment Department)
- E. Approval: Modification of Contract for Landscape Maintenance of Barnes Boulevard and US Highway 1 Rights-of-Way, U.S. Lawns of Brevard (Public Works Department)
- F. Approval: Advanced Wastewater Treatment (AWT) Upgrades, Preliminary Design and Permitting, Tetra Tech (Wastewater Treatment Department)
- G. Approval: Development of Lot as Single-Family Residence in C2 Zoning District; 1354 Gem Circle, Unit 28 (Planning Division)
- H. Approval: Revised Ad Valorem Tax (AVT) Exemption Program Guidelines Application (Planning Division)
- I. Approval: Street Resurfacing List for Fiscal Year 2023 (Public Works Department)
- J. Approval: Acceptance of Grant Funds from Brevard County for Combat Challenge Manikin (Public Safety Department)

The motion was seconded by Councilwoman Martin and passed by unanimous vote (5).

11. ITEMS REMOVED FROM CONSENT BUSINESS

- None

12. NEW BUSINESS

- A. Action Item: City Manager Annual Performance Evaluation

Mayor Price thanked Councilmembers for completing the City Manager performance evaluations and noted that Dr. Fettrow received an overall job performance of 4.96 out of a possible 5.0, which equates to a rating of "Superior."

Councilwoman Martin moved to accept the City Manager Annual Performance Evaluation; seconded by Councilman Cadore. The motion passed unanimously (5).

13. PETITIONS, REMONSTRANCES AND COMMUNICATIONS

- Beverly Hamilton, 1272 Foxridge Place, Melbourne, thanked Council for its support of the Lift Every Voice event, held on February 19th in the Civic Hub. Ms. Hamilton requested that Council continue to host events that showcase student talent.

Councilman Cadore recognized several individuals in the audience who participated in and supported the Lift Every Voice event.

- Alex Goins, Cocoa, spoke on behalf of the Rockledge Youth Football & Cheerleading League and explained that due to the prime location of the football field at The McKnight Family Sports Complex, there is a greater need for parking in the area. Mr. Goins thanked Council for its diligence in improving the Complex and suggested potential locations for parking areas to be developed.
- Jose Rodriguez, Melbourne, reported that he hosts car shows at Thrifty Specialty Meats & Produce and offered his assistance and support to the City.

14. REPORTS

- A. City Manager Report

- City Manager Fettrow:
 - Thanked Councilmembers for her positive evaluation and for their support.
 - Requested that Councilmembers provide her with their shirt orders by Friday, March 24th.

- Announced that Trash Bash will be held on Saturday, April 1st at 8:00 a.m. beginning at City Hall.

B. City Attorney Litigation Report

- March 2023

Councilman Daski moved to be in receipt of the City Attorney Litigation Report dated March 1, 2023; seconded by Councilman Hartselle. The motion passed without objection (5).

C. Reports from the Dais

- Councilmembers thanked audience members for attending and participating in the meeting.
- Councilman Daski:
 - Congratulated City Manager Fettrow on her evaluation.
 - Congratulated the Finance Division for receiving a clean audit.
 - Announced that he will be celebrity beertending at BeachFly Brewery with Mayor Price and City Manager Fettrow on Thursday, March 16th and noted that proceeds will benefit Bridges.
 - Congratulated Josiah Gattle on his appointment to two volunteer boards.
- Councilwoman Martin:
 - Attended a read-in on February 28th at Suntime Elementary in honor of Black History Month.
 - Attended the Lift Every Voice event on February 19th.
 - Announced the Gospel on the Lawn event on April 7th from 5:00 p.m. – 7:00 p.m.
 - Noted that March is Women’s History Month and that City Manager Fettrow and Deputy Chief Seyferth are the first females in their respective positions.
- Councilman Hartselle:
 - Attended Wednesday Friendsday on March 1st in the Civic Hub.
 - Attended the Space Coast League of Cities dinner and Board of Directors Meeting on Monday and remarked on the presentation from the Economic Development Commission.
 - Reminded Council of the Florida League of Cities Legislative Action Days in Tallahassee from April 3 – 5.

- Noted that the Rockledge Kiwanis Club hosted its annual golf tournament last weekend as well as a shoe distribution at Mila Elementary on Monday.
- Attended the Rockledge Little League Opening Day Ceremony.
- Councilman Cadore:
 - Noted that March is Women’s History Month and recognized his wife, Cornelia, in the audience as well as other women present, including Councilwoman Martin, City Manager Fettrow, and Deputy Chief Seyferth.
 - Praised the Finance Division for receiving a clean audit.
- Mayor Price noted that he looks forward to visiting St. Mary Catholic School and presenting to students each year.

15. ADJOURN

There being no further business to come before the Council, Chairman Price declared the meeting to be adjourned at 6:47 p.m.

Council Chairman

ATTEST: _____
City Clerk