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**ROCKLEDGE COMMUNITY REDEVELOPMENT AGENCY  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES**

**Wednesday, March 23, 2022 - 5:30 p.m.**

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1. CALL TO ORDER / ROLL CALL

The Rockledge Community Redevelopment Agency Board of Commissioners met in regular session on March 23, 2022 at 5:30 p.m. in the Council Chamber at Rockledge City Hall, 1600 Huntington Lane, Rockledge, Florida.

PRESENT:	Edward Inman	Commissioner
	Steve Lum	Commissioner
	David Bucher	Commissioner
	April Fearon	Commissioner
	Joseph Miniclier	Commission Attorney
	Tricia T. Olsson	Recording Secretary

ABSENT:	Frederick Sanders	Commissioner <i>(Excused)</i>
	Al Siefert	Commissioner <i>(Excused)</i>
	Janet Monaco	Commissioner <i>(Excused)</i>

STAFF PRESENT:	Dr. Brenda Fettrow	City Manager
	Matthew Trine	Assistant City Manager/ Finance Director
	John Cooper	Planning Director

With a quorum present, the meeting was called to order by Chairman Edward Inman.

2. APPROVAL OF MINUTES AND ATTENDANCE RECORD

A. Meeting on February 23, 2022 (Regular Meeting)

**Commissioner Lum moved to approve the minutes and attendance record of the regular meeting on February 23, 2022; seconded by Commissioner Bucher. The motion carried unanimously.**

3. FINANCIAL REPORT

A. February 2022

**Commissioner Lum moved to be in receipt of the financial report for the Rockledge Community Redevelopment Agency for the month of February 2022; seconded by Commissioner Fearon. The motion carried by unanimous vote.**

4. REPORTS FROM STAFF / COMMITTEES

A. Progress Reports

Planning Director Cooper provided an update on the following:

1. Recent Events

- Wednesday-Friendsday, held on March 2, 2022 at the Rockledge Civic Hub

2. Upcoming Events

- Trash Bash, April 9, 2022 from 8:00 a.m. – 12:00 p.m. at Rockledge City Hall
- 21<sup>st</sup> Annual Charity Golf Tournament, May 14, 2022 at 7:00 a.m. at the Turtle Creek Golf Course

3. Facade Improvement Grant Program Update

- A total of \$61,844.94 in facade grant projects are in progress for Fiscal Year 2021 – 2022, and projects have been completed in the amount of \$30,000.00 for Fiscal Year 2021 – 2022.

4. Project Updates

- Barton Boulevard Road Diet

Planning Director Cooper informed the Board that the traffic study is still in the planning stage, and estimates are being considered.

- McKnight Family Sports Complex Multipurpose Building

Planning Director Cooper explained that this project is still in the planning stage.

- Traffic Signal Control Box Art Wraps

Planning Director Cooper informed the Board that the art wrap project has been completed and shared photos of the installed wraps throughout the city.

5. UNFINISHED BUSINESS

- None

6. CONSENT BUSINESS

- None

7. NEW BUSINESS

A. Approval: FY 2021 Community Redevelopment Agency Annual Report

Planning Director Cooper presented the Fiscal Year 2021 Community Redevelopment Agency Annual Report, which is required by Florida Statute, Chapter 163, for submittal to the County Commission and other agencies. In addition, the report will be made available online.

**Commissioner Lum moved to approve the Fiscal Year 2021 Community Redevelopment Agency Annual Report; seconded by Commissioner Fearon. The motion carried unanimously.**

B. Approval: Don Griffin Trail Completion

Planning Director Cooper provided an update on the improvements of the Business Flare Phase II Implementation Plan at the McKnight Family Sports Complex. In order to complete the last portion of Phase II, paving is necessary from the Cogswell Street entrance around the northern portion of the trail connecting back to the Angela Avenue entrance. Planning Director Cooper noted that proposals were solicited from the City's continuing construction service providers and further explained that CK Contractors and Development is recommended based on cost and quality of work. Staff requested that the project be awarded to CK Contractors and Development in an amount not to exceed \$450,000.00.

City Manager Fettrow introduced Paul King from CK Contractors and Development in the audience and offered to answer questions from the Board. City Manager Fettrow added that, if approved, the trail will be used for future events to be hosted by the City of Rockledge.

Richard Swart, 1140 Serengeti Way, voiced his objections to the completion of the Don Griffin trail project, citing concerns about the environmental impact on the lake and safety concerns for pedestrians.

Planning Director Cooper gave a brief overview of the Business Flare survey of this project and its positive impact for the City of Rockledge. City Manager Fettrow reiterated that Lake Betsi would continue to be maintained by the City of Rockledge.

**Commissioner Lum moved to recommend approval of the proposed cost estimate for the completion of the Don Griffin Trail in an amount not to exceed \$450,000.00 and to forward the recommendation to City Council; seconded by Commissioner Bucher. The motion passed unanimously.**

C. Approval: Proposed Barnes Boulevard Streetscape/Landscape

Planning Director Cooper provided the Board with an updated cost sheet for consideration. Staff showed the conceptual designs from Susan Hall Landscape Architecture (SHLA) for the portion of Barnes Boulevard between Murrell Road and Fiske Boulevard, to include improvements to the stormwater pond and planting options for the medians. A paved walking path is planned to be installed around the pond, and clarification was given about the type of plants and trees to be planted to prevent damage to the medians. Staff requested that the Board recommend approval of the presented Scope of Work and cost estimates in an amount not to exceed \$670,000.00. The landscape architect was present in the audience to respond to questions.

City Manager Fettrow added that the community has shown an interest in and support of the development and improvements to Barnes Boulevard and the pond.

**Commissioner Fearon moved to recommend approval of the Scope of Work and cost estimates in an amount not to exceed \$670,000.00 and to forward the recommendation to City Council; seconded by Commissioner Bucher. The motion carried unanimously.**

8. REPORTS FROM COMMISSIONERS

- None

9. ADJOURN

There being no further business to come before the Commission, Chairman Inman declared the meeting to be adjourned at 6:03 p.m.

Respectfully submitted,

Tricia T. Olsson  
Recording Secretary

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Chairman, Board of Commissioners of the  
Community Redevelopment Agency