

ROCKLEDGE COMMUNITY REDEVELOPMENT AGENCY  
BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES

Wednesday, September 27, 2023 - 5:30 p.m.

1. CALL TO ORDER / ROLL CALL

The Rockledge Community Redevelopment Agency Board of Commissioners met in regular session on September 27, 2023 at 5:30 p.m. in the Council Chamber at Rockledge City Hall, 1600 Huntington Lane, Rockledge, Florida.

PRESENT: Edward Inman Commissioner  
Steve Lum Commissioner  
Frederick Sanders Commissioner  
Al Siefert Commissioner  
David Bucher Commissioner  
Martha Rich Commissioner  
Joseph Miniclier Agency Attorney  
Tricia T. Olsson Recording Secretary

ABSENT: April Fearon Commissioner (*excused*)

STAFF PRESENT: Dr. Brenda Fettrow City Manager  
Matthew Trine Assistant City Manager/  
Finance Director  
John Cooper Planning Director  
Melissa Cochie Planning Permit Tech

With a quorum present, the meeting was called to order by Chairman Edward Inman.

2. APPROVAL OF MINUTES & ATTENDANCE RECORD

A. Meeting of July 26, 2023 (Regular Meeting)

**Commissioner Bucher made a motion to approve the minutes and attendance record of the regular meeting on July 26, 2023; seconded by Commissioner Rich. The motion carried unanimously.**

3. FINANCIAL REPORT

A. July 2023

***See item 3.B. for motion***

B. August 2023

**Commissioner Lum moved to be in receipt of the financial reports for the Rockledge Community Redevelopment Agency for the months of July 2023 and August 2023; seconded by Commissioner Siefert. The motion carried by unanimous vote.**

#### 4. REPORTS FROM STAFF / COMMITTEES

##### A. Progress Reports

Planning Director Cooper provided an update on the following:

##### 1. Recent Events

- Annual 9/11 Remembrance Ceremony, held September 9, 2023 at the Rockledge Civic Hub
- Rockledge Market Day, held September 13, 2023 at the Rockledge Civic Hub
- Food Truck Friday, held on September 22, 2023 at the Rockledge City Hall parking lot

##### 2. Upcoming Events

- 2<sup>nd</sup> Annual Rocktober 5K, October 7, 2023 at 7:30 a.m. at the Rockledge Civic Hub
- Rockledge Market Day, October 11, 2023 from 3:30 p.m. – 6:30 p.m. at the Rockledge Civic Hub
- Food Truck Friday, October 27, 2023 from 4:30 p.m. – 7:30 p.m. at the Rockledge City Hall parking lot

##### 3. Façade Improvement Grant Updates

- A total of \$20,000.00 of façade improvement grants have been completed.
- Planning Director Cooper gave an update on the approval of the façade improvement grant program and stated it will provide more incentive to businesses to apply for improvements. It was further stated that businesses will be contacted by the City of Rockledge to make the façade improvement grant program update known and available.

##### 4. Project Updates

- Planning Director Cooper provided an update on the Rockledge Community Multipurpose Center at The McKnight Family Sports Complex.

##### 5. UNFINISHED BUSINESS

- None

##### 6. CONSENT BUSINESS

- None

##### 7. NEW BUSINESS

- ##### A. Approval: Façade Improvement Grant – Beachfly Brewing Company – 513 Barton Boulevard

Planning Director Cooper presented the façade improvement grant application for Beachfly Brewing Company, 513 Barton Boulevard, and

provided details of the landscape project of crushed sea shells for the parking lot and the installation of an outdoor sign. The applicant received the two (2) price quotes for the crushed sea shells and chose the quote from Space Coast Landscape Supply, LLC in the amount of \$9,900.00. The applicant currently has a sign for the building and they obtained a price quote from Signs of Sunshine for the installation in the amount of \$3,087.44. The price of the total project was \$13,077.44, and the applicant requested a façade improvement grant in the amount of \$6,538.72.

Commissioner Sanders commented on the crushed shell use in the parking lot, and he stated concrete or additional landscape would have been a more appealing preference for an improvement.

Planning Director Cooper stated, due to cost constraints for the applicant, this was the most feasible option at this time. However, he would make the applicant aware of the increased façade improvement grant for future improvements.

**Commissioner Lum moved to approve the façade improvement grant for Beachfly Brewing Company, 513 Barton Boulevard, in the amount of \$6,538.72; seconded by Commissioner Bucher. The motion passed unanimously.**

Chairman Inman inquired about the future development on the property near this location. Planning Director Cooper stated the owner has the option to further develop the property, but no plans have been submitted at this time.

#### 8. REPORTS FROM COMMISSIONERS

- Planning Director Cooper responded to an inquiry about the status of Code Enforcement complaints. It was reported that the complaints are no longer allowed to be filed anonymously per Florida Statute, and a name and an address are required to submit a complaint. Planning Director Cooper stated that the Code Enforcement Officer remains proactive and has not seen a decrease in reported cases due to the change in the reporting process.
- Planning Director Cooper gave an update on several development projects in progress.

#### 9. ADJOURN

There being no further business to come before the Commission, Chairman Inman declared the meeting to be adjourned at 5:51 p.m.

Respectfully submitted,

Tricia T. Olsson  
Recording Secretary

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Chairman, Board of Commissioners of the  
Community Redevelopment Agency