
ROCKLEDGE COMMUNITY REDEVELOPMENT AGENCY
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES

Wednesday, October 25, 2023 - 5:30 p.m.

1. CALL TO ORDER / ROLL CALL

The Rockledge Community Redevelopment Agency Board of Commissioners met in regular session on October 25, 2023 at 5:30 p.m. in the Council Chamber at Rockledge City Hall, 1600 Huntington Lane, Rockledge, Florida.

PRESENT:

Edward Inman	Commissioner
Frederick Sanders	Commissioner
Al Siefert	Commissioner
David Bucher	Commissioner
Martha Rich	Commissioner
Joseph Miniclier	Agency Attorney
Tricia T. Olsson	Recording Secretary

ABSENT: Steve Lum Commissioner (*excused*)

STAFF PRESENT: Matthew Trine Assistant City Manager/
Finance Director
John Cooper Planning Director

With a quorum present, the meeting was called to order by Chairman Edward Inman.

2. APPROVAL OF MINUTES & ATTENDANCE RECORD

A. Meeting of September 27, 2023 (Regular Meeting)

Commissioner Rich made a motion to approve the minutes and attendance record of the regular meeting on September 27, 2023; seconded by Commissioner Siefert. The motion carried unanimously.

3. FINANCIAL REPORT

A. September 2023

Commissioner Bucher moved to be in receipt of the financial report for the Rockledge Community Redevelopment Agency for the month of September 2023; seconded by Commissioner Siefert. The motion carried by unanimous vote.

4. REPORTS FROM STAFF / COMMITTEES

A. Progress Reports

Planning Director Cooper provided an update on the following:

1. Recent Events

- 2nd Annual Rocktober 5K, held October 7, 2023 at the Rockledge Civic Hub
- Rockledge Market Day, held October 11, 2023 at the Rockledge Civic Hub

- Food Truck Friday, held October 27, 2023 at the Rockledge City Hall parking lot
- 2. Upcoming Events
 - City of Rockledge Annual Holiday Food Drive, November 1, 2023 – December 8, 2023.
 - Rockledge Market Day, November 8, 2023 from 3:30 p.m. – 6:30 p.m. at the Rockledge Civic Hub
 - Food Truck Friday, November 17, 2023 from 4:30 p.m. – 7:30 p.m. at the Rockledge City Hall parking lot
- 3. Facade Improvement Grant Updates
 - There are two (2) projects in progress for a total of \$12,931.22.
- 4. Project Updates
 - None
- 5. UNFINISHED BUSINESS
 - None
- 6. CONSENT BUSINESS
 - None
- 7. NEW BUSINESS
 - A. Approval: Resolution No. 2023-____-CRA-Allocation of Fiscal Year 2023 Uncommitted Fund Balance

Assistant City Manager/Finance Director Trine stated Section 163.387, Florida Statutes authorizes community redevelopment agencies to allocate any surplus, or uncommitted funds remaining in the Community Redevelopment Trust Fund at the end of a fiscal year into one of the four options within Florida Statutes 163.387(7)(a) – (d). Mr. Trine reported the total balance to be considered for allocation is \$7,141,889.95. In accordance with Florida Statutes, and per staff's recommendation, the proposed Resolution appropriates the uncommitted fund balance into an escrow account for the purpose of redevelopment projects pursuant to the approved Community Redevelopment Plan.

Assistant City Manager/Finance Director Trine explained he would take under advisement the suggestions made on future projects related to the budget, and further stated any considerations would be made through the City Manager.

Planning Director Cooper provided additional information about the use of CRA allocation funds and explained which types of projects are eligible.

Commissioner Bucher moved to approve the allocation of funds to redevelopment projects, pursuant to the CRA plan; seconded by Commissioner Sanders. The motion carried by unanimous vote.

Commissioner Bucher offered a Resolution entitled "A RESOLUTION OF THE ROCKLEDGE COMMUNITY REDEVELOPMENT AGENCY, CITY OF ROCKLEDGE, BREVARD COUNTY, FLORIDA, APPROPRIATING THE BUDGET SURPLUS FUNDS FOR FISCAL YEAR 2023" and moved to read the Resolution by title only; seconded by Commissioner Rich. The motion passed unanimously.

City Attorney Miniclier read the Resolution by title only.

Commissioner Sanders moved for adoption of the Resolution; seconded by Commissioner Bucher. The motion carried without objection.

8. REPORTS FROM COMMISSIONERS

- Planning Director Cooper shared an update on numerous development projects that are in progress.
- Commissioner Sanders reported a light pole at the corner of Barton Boulevard and Fiske Boulevard lying on the ground, and it appears to be impeding pedestrian traffic and may be a possible safety issue.

9. ADJOURN

There being no further business to come before the Commission, Chairman Inman declared the meeting to be adjourned at 6:00 p.m.

Respectfully submitted,

Tricia T. Olsson
Recording Secretary

Chairman, Board of Commissioners of the
Community Redevelopment Agency