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## ROCKLEDGE STUDENT ADVISORY COMMITTEE

### REGULAR MEETING MINUTES

Thursday, November 9, 2023 - 10:30 a.m.

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#### 1. CALL TO ORDER / ROLL CALL

The Student Advisory Committee met in regular session on November 9, 2023 at 10:30 a.m. in the Council Chamber at Rockledge City Hall, 1600 Huntington Lane, Rockledge, Florida.

<b>PRESENT:</b>	Angelina Gonzalez	Rockledge High School
	Lindy Collins	Rockledge High School
	Addy Jones	Rockledge High School
	Felicity Inman	Rockledge High School
	Arthur "Quinn" Carlson	McNair Magnet School
	Ethan Knepp	Kennedy Middle School

<b>STAFF PRESENT:</b>	Dr. Brenda Fettrow	City Manager
	Jennifer M. LeVasseur	City Clerk & Public Relations Officer

With a quorum present, the meeting was called to order by Chairwoman Felicity Inman.

#### 2. SALUTE TO THE FLAG AND PLEDGE OF ALLEGIANCE

A salute was given to the flag, and the Pledge of Allegiance was repeated in unison.

#### 3. APPROVAL OF MINUTES AND ATTENDANCE RECORD

A. Regular Meeting on May 2, 2023

***Member Jones moved to approve the minutes and attendance record from the meeting on May 2, 2023; seconded by Member Gonzalez. The motion passed without objection.***

#### 4. PRESENTATIONS

A. City Manager Fettrow

1. Introductions and Overview of Committee

City Manager Fettrow invited Committee members to introduce themselves. She then provided a brief overview of the Committee's purpose and function.

B. City Clerk & Public Relations Officer LeVasseur

1. Sunshine Law, Public Records Law and Robert's Rules of Order

City Clerk & Public Relations Officer LeVasseur provided the Committee with an overview of the Sunshine Law, Public Records Law and Robert's Rules of Order.

## 5. UNFINISHED BUSINESS

None

## 6. NEW BUSINESS

### A. Board Introductions

City Clerk & Public Relations Officer LeVasseur invited Committee members to introduce themselves and led the Committee in icebreaker questions.

### B. Election

#### 1. Vice Chairperson

City Clerk & Public Relations Officer LeVasseur explained the procedure for making nominations.

City Manager Fettrow opened the floor for nominations for Vice Chairperson.

***Member Knepp nominated Member Carlson.***

There being no further nominations, City Manager Fettrow closed the floor.

***A vote was taken. Member Carlson was declared Vice Chair with a vote of six (6) in favor and none (0) in opposition.***

### C. Discussion: Topics for Subsequent Meetings

City Manager Fettrow explained that a different representative from each of the City's departments have historically presented at each meeting. The Committee agreed to receive a presentation from the Wastewater Treatment & Water Reclamation Department at the next meeting.

## 7. ADJOURN

There being no further business to come before the Committee, Chairwoman Inman adjourned the meeting at 11:07 a.m.

Respectfully submitted,

Jennifer M. LeVasseur  
City Clerk/Recording Secretary

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Chairperson, Student Advisory Committee